

AGENDA

- 7:00 PM 1. Call meeting to order.
2. Pledge of Allegiance to the Flag.
3. Roll Call.

7:05 PM **PUBLIC COMMENTS ON AGENDA ACTION ITEMS:**

4. **BOARD REORGANIZATION** (See Attachment)
5. ***Action Item***—Approval of the minutes of the Budget Meeting of November 10, Workshop Meeting of November 17 and Regular Meeting of December 1, 2010, which were distributed to the Board of Supervisors for their approval.
6. Reports as they were received will be available for public review for 24 hours at the Township Office. They include:

- | | |
|--|-----------------------------------|
| a. Animal Control | j. Moon Transportation Authority |
| b. Building Permits | k. Moon Twp. Municipal Authority |
| c. CATV Advisory Board | l. Moon Twp. Public Library |
| d. Deed Transfer | m. Moon Twp. Recreation Authority |
| e. Environmental Advisory Council | n. Parks & Recreation Dept. |
| f. Fire Department | o. Planning Commission |
| g. H.A.R.B. Board | p. Police Department |
| h. Local Services Tax | q. Road Department |
| i. Moon Industrial Development Authority | r. Valley Ambulance Authority |
| | s. List of bills to be paid |

7:30 PM 7. **ANNOUNCEMENTS:**

- A. Advise citizens that the Moon Township Parks & Recreation Department will begin taking reservations for shelters in Moon Park on Monday, February 14, 2011 in the Moon Township Municipal Building. The first day of reservations will begin at 9:00 a.m. for walk-ins by Township residents only. Photo ID proving residency will be required. On the second day, February 15, reservations will begin at 9:00 a.m. at the Moon Park Office for all other non-residents.

7:35 PM 8. **NEW BUSINESS:**

- A. ***Action Item***—Call for a motion to adopt Resolution R-1-2011 which establishes PNC Bank as the Township Depository and consistent with the reorganization actions of the Moon Township Board of Supervisors.
- B. ***Action Item***—Call for a motion to adopt Resolution R-2-2011 which authorizes the Treasurer of the Township to draw on the Payroll Account of

the Township and consistent with the reorganization actions of the Moon Township Board of Supervisors.

- C. **Action Item**—Call for a motion to adopt Resolution R-3-2011 fixing the bond for the Moon Township Real Estate Tax Collector and Deputy Tax Collectors and consistent with the reorganization actions of the Moon Township Board of Supervisors.
- D. **Action Item**—Call for a motion to adopt Resolution R-4-2011 to establish certain offices, fixing salaries, holidays, vacation and so forth.
- E. **Action Item**—Call for a motion to adopt Resolution R-5-2011 to establish certain terms and conditions of service to be rendered by _____ as Solicitor to the Township of Moon and consistent with the reorganization actions of the Moon Township Board of Supervisors.
- F. **Action Item**—Call for a motion to adopt Resolution R-6-2011 to establish certain terms and conditions of service to be rendered by _____ as consulting engineers in the Township of Moon and consistent with the reorganization actions of the Moon Township Board of Supervisors.
- G. **Action Item**—Call for a motion to adopt Resolution R-7-2011 adopting a schedule of charges and fees for the Township of Moon permits, applications, materials, facilities and services.
- H. **Action Item**—Call for a motion to adopt Resolution R-8-2011 amending Moon Township Resolution R-28-1985 that updates the policies and membership of the MCA-TV Advisory Board as recommended by the Director of MCA-TV and Township Manager.
- I. **Action Item**—Call for a motion to ratify the sponsorship and naming rights agreement between the Township of Moon and Clearview Federal Credit Union dated December 2, 2010 as recommended by the Parks & Recreation Director and Township Manager.

7:50 PM 9. **UNFINISHED BUSINESS:**

- A. **Action Item**—Call for a motion to approve Payment Application No. 1 to Custom Contracting, the Polo Club Stormwater Basin Remediation Contractor, and authorize payment to the Moon Area School District in the amount of \$29,520.00 as recommended by the Township Engineer in his letter dated December 28, 2010.

7:45 PM 10. **MOTION TO PAY THE BILLS:** (*Action Item*)

7:46 PM 11. **COMMENTS FROM THE AUDIENCE:**

8:00 PM 12. **REMARKS FROM THE SUPERVISORS:**

8:15 PM 13. **ADJOURN:**

REORGANIZATION MEETING

January 3, 2011

TEMPORARY CHAIRMAN:

Call for a motion to appoint the Township Manager as to serve as temporary chairman for the purpose of selecting a permanent chairman.

CHAIRMAN:

- a. Call for nominations for the position of Chairman of the Moon Township Board of Supervisors for the ensuing year.
- b. If there is more than one nomination, poll the Board of Supervisors for their preference(s).
- c. Motion to appoint _____ as Chairman of the Moon Township Board of Supervisors for the year 2011.

VICE CHAIRMAN:

- a. Call for nominations for the position of Vice Chairman of the Moon Township Board of Supervisors for the ensuing year.
- b. If there is more than one nomination, poll the Board of Supervisors for their preference(s).
- c. Motion to appoint _____ as Vice Chairman of the Moon Township Board of Supervisors for the year 2011.

TIME AND PLACE OF MONTHLY MEETING:

Call for a motion that the Moon Township Municipal Building, 1000 Beaver Grade Road, be designated as the place, 7:00 PM as the time, and the first and last Wednesday of the month for the regular and workshop meetings of the Board of Supervisors, respectively.

OFFICIAL NEWSPAPER:

Call for a motion to designate The Allegheny Times as the Official Newspaper for posting official public notices with The Pittsburgh Post-Gazette and Pittsburgh Tribune-Review designated as the alternate official papers to be used for emergency purposes as required.

TOWNSHIP MANAGER, SECRETARY AND TREASURER:

Call for a motion to appoint **Jeanne M. Creese** as Township Manager, Secretary and Treasurer.

TAX COLLECTOR'S BOND:

Call for a motion that the Tax Collector's bond for the ensuing year 2011 be fixed in the maximum amount as required by the Pennsylvania Second Class Township Code and premium on said bond to be paid by the Township.

TOWNSHIP DEPOSITORY:

Call for a motion that PNC Bank be designated at the Township Depository for the ensuing year 2011.

TOWNSHIP ENGINEER:

Call for a motion to appoint the firm of _____ as the Township Engineer for the ensuing year 2011.

TOWNSHIP TRAFFIC ENGINEER:

Call for a motion to appoint the firm of _____ as the Township Traffic Engineer for the ensuing year 2011.

TOWNSHIP GEOTECHNICAL ENGINEER:

Call for a motion to appoint the firm of _____ as the Township Geotechnical Engineer for the ensuing year 2011.

SOLICITOR:

Call for a motion to appoint the law offices of _____ as the Township Solicitor for the ensuing year 2011.

MOON TOWNSHIP MUNICIPAL AUTHORITY:

- a. Call for nominations for a position on the Moon Township Municipal Authority Board of Directors for a period five (5) years, until the first Monday in January, 2016.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Municipal Authority Board of Directors.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Municipal Authority Board of Directors for a period of five (5) years, until the first Monday in January, 2016.
- e. Roll call vote.

MOON TOWNSHIP PLANNING COMMISSION: (2 vacancies)

- (1) a. Call for nominations for a position on the Moon Township Planning Commission for a period four (4) years, until the first Monday in January, 2015.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Planning Commission.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Planning Commission for a period of four (4) years, until the first Monday in January, 2015.
- e. Roll call vote.

- (2) a. Call for nominations for a position on the Moon Township Planning Commission for a period four (4) years, until the first Monday in January, 2015.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Planning Commission.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Planning Commission for a period of four (4) years, until the first Monday in January, 2015. **** (and accept the resignation of Ralph Nelson).**
- e. Roll call vote.

MOON TOWNSHIP ZONING HEARING BOARD: (2 vacancies)

- (1) a. Call for nominations for a position on the Moon Township Zoning Hearing Board for a period five (5) years, until the first Monday in January, 2016.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Zoning Hearing Board.

- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Zoning Hearing Board for a period of five (5) years, until the first Monday in January, 2016.
 - e. Roll call vote.
- (2)
- a. Call for nominations for a position on the Moon Township Zoning Hearing Board for a period four (4) years, until the first Monday in January, 2015.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Zoning Hearing Board.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Zoning Hearing Board for a period of four (4) years, until the first Monday in January, 2015.
- e. Roll call vote.

MOON TOWNSHIP VACANCY BOARD:

- a. Call for nominations for a position on the Moon Township Vacancy Board for a period one (1) year, until the first Monday in January, 2012.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Vacancy Board.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Vacancy Board for a period of one (1) year, until the first Monday in January, 2012.
- e. Roll call vote.

MOON TRANSPORTATION AUTHORITY:

- a. Call for nominations for a position on the Moon Transportation Authority Board for a period five (5) years, until the first Monday in January, 2016.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.

- c. Poll the Board for a position on the Moon Transportation Authority Board.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Transportation Authority Board for a period of five (5) years, until the first Monday in January, 2016.
- e. Roll call vote.

MOON INDUSTRIAL DEVELOPMENT AUTHORITY: (2 vacancies)

- (1) a. Call for nominations for a position on the Moon Industrial Development Authority Board for a period five (5) years, until the first Monday in January, 2016.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Industrial Development Authority Board.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Industrial Development Authority Board for a period of five (5) years, until the first Monday in January, 2016.
- e. Roll call vote.

- (2) a. Call for nominations for a position on the Moon Industrial Development Authority Board for a period one (1) year, until the first Monday in January, 2012.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Industrial Development Authority Board.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Industrial Development Authority Board for a period of one (1) year, until the first Monday in January, 2012.
- e. Roll call vote.

MOON TOWNSHIP RECREATION AUTHORITY:

- a. Call for nominations for a position on the Moon Township Recreation Authority Board for a period five (5) years, until the first Monday in January, 2016.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Recreation Authority Board.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Recreation Authority Board for a period of five (5) years, until the first Monday in January, 2016.
- e. Roll call vote.

MOON TOWNSHIP PARKS & RECREATION ADVISORY BOARD:

- a. Call for nominations for a position on the Moon Township Parks & Recreation Advisory Board for a period five (5) years, until the first Monday in January, 2016.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Parks & Recreation Board.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Parks & Recreation Advisory Board for a period of five (5) years, until the first Monday in January, 2016.
- e. Roll call vote.

CABLE TV ADVISORY BOARD:

- a. Call for nominations for a position on the Moon Township Cable TV Advisory Board for a period three (3) years, until the first Monday in January, 2014.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.

- c. Poll the Board for a position on the Moon Township Cable TV Advisory Board.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Cable TV Advisory Board for a period of three (3) years, until the first Monday in January, 2014.
- e. Roll call vote.

LIBRARY BOARD OF TRUSTEES: (3 vacancies)

- (1) a. Call for nominations for a position on the Moon Township Library Board of Trustees for a period three (3) years, until the first Monday in January, 2014.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Library Board of Trustees.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Library Board of Trustees for a period of three (3) years, until the first Monday in January, 2014.
- e. Roll call vote.

- (2) a. Call for nominations for a position on the Moon Township Library Board of Trustees for a period three (3) years, until the first Monday in January, 2014.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Library Board of Trustees.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Library Board of Trustees for a period of three (3) years, until the first Monday in January, 2014.
- e. Roll call vote.

- (3) a. Call for nominations for a position on the Moon Township Library Board of Trustees for a period one (1) year, until the first Monday in January, 2012.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Library Board of Trustees.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Library Board of Trustees for a period of one (1) year, until the first Monday in January, 2012.
- e. Roll call vote.

UNIFORM CONSTRUCTION CODE BOARD OF APPEALS: (2 vacancies)

- (1) a. Call for nominations for a position on the Uniform Construction Code Board of Appeals for a period three (3) years, until the first Monday in January, 2014.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Uniform Construction Code Board of Appeals.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Uniform Construction Code Board of Appeals for a period of three (3) years, until the first Monday in January, 2014.
- e. Roll call vote.

UNIFORM CONSTRUCTION CODE BOARD OF APPEALS: (Alternate)

- (2) a. Call for nominations for a position as an alternate on the Uniform Construction Code Board of Appeals for a period two (2) years, until the first Monday in January, 2013.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Uniform Construction Code Board of Appeals.
- d. Motion by _____, seconded by _____, that _____ be appointed as an alternate to serve on the Uniform Construction Code Board of

Appeals for a period of two (2) years, until the first Monday in January, 2013.

- e. Roll call vote.

ENVIRONMENTAL ADVISORY COUNCIL: (2 vacancies)

- (1) a. Call for nominations for a position on the Moon Township Environmental Advisory Council for a period three (3) years, until the first Monday in January, 2014.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Environmental Advisory Council.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Environmental Advisory Council for a period of three (3) years, until the first Monday in January, 2014.
- e. Roll call vote.

- (2) a. Call for nominations for a position on the Moon Township Environmental Advisory Council for a period three (3) years, until the first Monday in January, 2014.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Environmental Advisory Council.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Environmental Advisory Council for a period of three (3) years, until the first Monday in January, 2014.
- e. Roll call vote.

HISTORICAL ARCHITECTURAL REVIEW BOARD: (Resident of the district)

- a. Call for nominations for a position on the Moon Township Historical Architectural Review Board for a period six (6) years, until the first Monday in January, 2017.

(If there is only one nomination, skip to Item "d".)

- b. Close nominations for this position.
- c. Poll the Board for a position on the Moon Township Historical Architectural Review Board.
- d. Motion by _____, seconded by _____, that _____ be appointed to serve on the Moon Township Historical Architectural Review Board for a period of six (6) years, until the first Monday in January, 2017.
- e. Roll call vote.

APPOINTMENTS TO INTERGOVERNMENTAL BODIES:

Call for a motion to appoint _____ as the Moon Township Representative to the South Hills Area Council of Governments, _____ as the Moon Township Alternate Representative to the South Hills Area Council of Governments, _____ as the Moon Township Second Alternate Representative to the South Hills Area Council of Governments, _____ as the voting delegate to the Pennsylvania State Association of Township Supervisors, _____ as the Moon Township delegate to the Allegheny County Association of Township Officials, and _____ as the Moon Township alternate delegate to the Allegheny County Association of Township Officials for the ensuing year 2011.