

MINUTES

The Moon Township Board of Supervisors, Allegheny County, met in regular session and also for the purpose of Board Reorganization at the Moon Township Municipal Building, 1000 Beaver Grade Road, Moon Township, PA 15108. The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Newly elected Supervisor Andrew M. Gribben, Tax Collector Cathy Tress and Auditor Gary Schisler were sworn in by District Justice Mary Murray.

Supervisors present: Mr. McLaughlin, Mr. Eicher, Mr. Vitale, Mr. Sinatra and Mr. Gribben.

PUBLIC COMMENTS ON AGENDA ACTION ITEMS: (There were none.)

BOARD REORGANIZATION

TEMPORARY CHAIRMAN:

Mr. McLaughlin called for a motion to appoint Township Manager Jeanne Creese to serve as Temporary Chairman for the purpose of selecting a permanent chairman. Motion made by Mr. Vitale, seconded by Mr. Sinatra. All Supervisors voting yes, motion carried.

PERMANENT CHAIRMAN:

Temporary Chairman Jeanne Creese called for nominations for the position of Chairman of the Moon Township Board of Supervisors for the year 2010. Mr. Eicher nominated Jim Vitale as Permanent Chairman for the year 2010. Nomination seconded by Mr. Gribben. Mr. Vitale nominated Tim McLaughlin as Permanent Chairman for the year 2010. Nomination seconded by Mr. Sinatra. Yes votes for the nomination of Mr. Vitale were cast by Mr. Eicher and Mr. Gribben. No votes were cast by Mr. Sinatra, Mr. Vitale and Mr. McLaughlin. Nomination did not carry.

Yes votes to the nomination of Mr. McLaughlin were cast by Mr. Vitale, Mr. Sinatra and Mr. McLaughlin. Mr. Eicher and Mr. Gribben voted no. Mr. McLaughlin received the nomination as permanent chairman for the year 2010.

VICE CHAIRMAN:

Mr. McLaughlin called for nominations for the position of Vice Chairman of the Moon Township Board of Supervisors for the ensuing year. Mr. Sinatra made a motion to appoint Jim Vitale as Vice Chairman of the Moon Township Board of Supervisors for the year 2010. Motion seconded by Mr. Gribben. All Supervisors voting yes, motion carried.

TIME AND PLACE OF MONTHLY MEETING:

Mr. McLaughlin called for a motion that the Moon Township Municipal Building, 1000 Beaver Grade Road, be designated as the place, 7:00 PM as the time, and the first and last Wednesday of the month for the regular and workshop meetings of the Board of Supervisors, respectively. Motion made by Mr. Sinatra, seconded by Mr. Eicher. All Supervisors voting yes, motion carried.

OFFICIAL NEWSPAPER:

Mr. McLaughlin called for a motion to designate The Allegheny Times as the Official Newspaper for posting official public notices with The Pittsburgh Post-Gazette and Pittsburgh Tribune-Review designated as the alternate official papers to be used for emergency purposes as required. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.

TOWNSHIP MANAGER, SECRETARY AND TREASURER:

Mr. McLaughlin called for a motion to appoint Jeanne Creese as Township Manager, Secretary and Treasurer. Motion made by Mr. Eicher, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.

TAX COLLECTOR'S BOND:

Mr. McLaughlin called for a motion that the Tax Collector's bond for the ensuing year 2010 be fixed in the maximum amount as required by the Pennsylvania Second Class Township Code and premium on said bond to be paid by the Township. Motion made by Mr. Sinatra, seconded by Mr. Gribben. All Supervisors voting yes, motion carried.

TOWNSHIP DEPOSITORY:

Mr. McLaughlin called for a motion that PNC Bank be designated at the Township Depository for the ensuing year 2010. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.

TOWNSHIP ENGINEER:

Call for a motion to appoint the firm of Michael Baker as the Township Engineer for the ensuing year 2010. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried. Mr. Petroccia thanked the Board and said that they will do a good job for the Township.

TOWNSHIP TRAFFIC ENGINEER:

Mr. McLaughlin called for a motion to appoint the firm of Trans Associates as the Township Traffic Engineer for the ensuing year 2010. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.

TOWNSHIP GEOTECHNICAL ENGINEER:

Mr. McLaughlin called for a motion to appoint the firm of Garvin Boward as the Township Geotechnical Engineer for the ensuing year 2010. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.

SOLICITOR:

Mr. McLaughlin called for a motion to appoint the law offices of Sainovich & Santicola as the Township Solicitor for the ensuing year 2010. Mr. Vitale said that he would make that motion but with two conditions for this appointment. First, that the firm selected cannot defend anyone in a suit against the Township. Secondly, that land use matters shall be turned over to the firm of Tucker Arensberg. Motion seconded by Mr. Sinatra. Yes votes were cast by Mr. Vitale, Mr. Sinatra, Mr. Gribben and Mr. McLaughlin. Mr. Eicher voted no. Motion carried.

Mr. Eicher made a motion to appoint Tucker Arensberg as Labor Attorney for the Township for the ensuing year 2010. There was no second to the motion.

MOON TOWNSHIP MUNICIPAL AUTHORITY:

Mr. McLaughlin called for nominations for a position on the Moon Township Municipal Authority Board of Directors for a period five (5) years, until the first Monday in January, 2015. Mr. Vitale nominated John Wink. Mr. McLaughlin nominated Cindy Rebeck. Mr. McLaughlin called for a roll call vote on the nomination of Mr. Wink. Yes votes were cast by Mr. Eicher, Mr. Gribben, Mr. Sinatra and Mr. Vitale. Mr. McLaughlin voted no. Mr. Wink received the appointment to serve on the Moon Township Municipal Authority Board of Directors for a period of five (5) years, until the first Monday in January, 2015.

RIVERVIEW SANITARY AUTHORITY:

Mr. McLaughlin called for nominations for a position on the Riverview Sanitary Authority Board of Directors for a period five (5) years, until the first Monday in January, 2015. Mr. Eicher nominated John Riley, seconded by Mr. Vitale. There were no other nominations. All Supervisors voting yes, motion carried.

VALLEY AMBULANCE AUTHORITY:

Mr. McLaughlin called for nominations for a position on the Valley Ambulance Authority Board of Directors for a period five (5) years, until the first Monday in January, 2015. Mr. Vitale nominated Lionel Carlos, seconded by Mr. Sinatra. There were no other nominations. All Supervisors voting yes, motion carried.

MOON TOWNSHIP PLANNING COMMISSION:

Mr. McLaughlin called for nominations for a position on the Moon Township Planning Commission for a period four (4) years, until the first Monday in January, 2014. Mr. Sinatra nominated Nancy Mills. Mr. Eicher nominated Mark Berton, seconded by Mr. Gribben. Mr. McLaughlin called for a roll call vote on the nomination of Mrs. Mills. Yes votes were cast by Mr. McLaughlin, Mr. Sinatra and Mr. Vitale. Mr. Eicher and Mr.

Gribben voted no. Mrs. Mills received the appointment to serve on the Moon Township Planning Commission for a period of four (4) years, until the first Monday in January, 2014.

MOON TOWNSHIP ZONING HEARING BOARD:

Mr. McLaughlin called for nominations for a position on the Moon Township Zoning Hearing Board for a period five (5) years, until the first Monday in January, 2015. Mr. Vitale nominated Ralph Nelson. Mr. Eicher nominated Lawrence Barger. Mr. McLaughlin called for a vote on the nomination of Mr. Barger. Yes votes were cast by Mr. Eicher and Mr. Gribben. Mr. Sinatra, Mr. Vitale and Mr. McLaughlin voted no. Mr. Barger did not receive the nomination. Mr. McLaughlin called for a roll call vote on the nomination of Mr. Nelson. All Supervisors voting yes, motion carried.

MOON TOWNSHIP VACANCY BOARD:

Mr. McLaughlin called for nominations for a position on the Moon Township Vacancy Board for a period one (1) year, until the first Monday in January, 2011. Mr. Eicher nominated Rick Mills. There were no other nominations. All Supervisors voting yes, motion carried.

MOON TRANSPORTATION AUTHORITY:

Mr. McLaughlin called for nominations for a position on the Moon Transportation Authority Board for a period five (5) years, until the first Monday in January, 2015. Mr. Sinatra nominated Mark Scappe to serve on the Moon Transportation Authority Board for a period of five (5) years, until the first Monday in January, 2015. There were no other nominations. All Supervisors voting yes, motion carried.

MOON INDUSTRIAL DEVELOPMENT AUTHORITY: (2 vacancies)

- (1) Mr. McLaughlin called for nominations for a position on the Moon Industrial Development Authority Board for a period five (5) years, until the first Monday in January, 2015. Mr. Eicher nominated Mark Aletto to serve on the Moon Industrial Development Authority Board for a period of five (5) years, until the first Monday in January, 2015. There were no other nominations. All Supervisors voting yes, motion carried.
- (2) Mr. McLaughlin called for nominations for a second position on the Moon Industrial Development Authority Board for a period two (2) years, until the first Monday in January, 2012. Mr. Vitale asked the Chairman to table this second appointment. He knows that there have been some applicants who were not specific in their areas of interest. Those people could be contacted to see if they are interested in this vacancy. The Board agreed that was a good idea. Mr. Eicher made a motion that this appointment be tabled. Motion seconded by Mr. Vitale. All Supervisors voting yes, motion carried.

MOON TOWNSHIP RECREATION AUTHORITY:

Mr. McLaughlin called for nominations for a position on the Moon Township Recreation Authority Board for a period five (5) years, until the first Monday in January, 2015. Mr.

Vitale nominated Craig Swen. Mr. Eicher nominated Ron Faherty. Mr. McLaughlin called for a roll call vote on the nomination of Mr. Swen to serve on the Moon Township Recreation Authority Board. Yes votes were cast by Mr. Vitale, Mr. Sinatra, Mr. Gribben and Mr. McLaughlin. Mr. Eicher voted no. Mr. Swen received the appointment to serve on the Moon Township Recreation Authority for a period of five years until the first Monday in January 2015.

MOON TOWNSHIP PARKS & RECREATION ADVISORY BOARD:

Mr. McLaughlin called for nominations for a position on the Moon Township Parks & Recreation Advisory Board for a period five (5) years, until the first Monday in January, 2015. Mr. Eicher nominated Ed Nelson. There were no other nominations. All Supervisors voting yes, motion carried.

CABLE TV ADVISORY BOARD: (3 vacancies)

Mr. McLaughlin said that there are three vacancies on the MCA-TV Advisory Board—two 3-year positions and one 1-year position. Mr. McLaughlin called for nominations these positions on the Moon Township Cable TV Advisory Board for a period three (3) years, until the first Monday in January, 2013. Mr. Eicher nominated Dr. Margaret Williams-Betlyn for a three year position on the MCA-TV Advisory Board. Mr. Sinatra nominated Raymond Snyder for a one-year position on the MCA-TV Advisory Board. Mr. McLaughlin nominated Glenn Calabria for a three-year position on the MCA-TV Advisory Board. There were no other nominations. All Supervisors voting yes to the above nominations, motion carried.

LIBRARY BOARD OF TRUSTEES: (3 vacancies)

Mr. McLaughlin said that there are three vacancies on the Moon Township Library Board of Trustees, each for a period three (3) years, until the first Monday in January, 2013. Mr. McLaughlin nominated Melissa Macri, Mr. Gribben nominated Betty Murray and Elaine Sollinger. There were no other nominations. All Supervisors voting yes to the above nominations, motion carried.

UNIFORM CONSTRUCTION CODE BOARD OF APPEALS: (2 vacancies)

Mr. McLaughlin said that this board has two vacancies—one regular position for a three-year term and one as an alternate for a two year term. Mr. McLaughlin called for nominations for a position on the Uniform Construction Code Board of Appeals for a period three (3) years, until the first Monday in January, 2013. Mr. Eicher nominated Tom Benson to a three-year term on the Uniform Construction Code Board of Appeals. There were no other nominations. All Supervisors voting yes, motion carried.

Mr. McLaughlin said that an appointment to the second position as alternate on the Uniform Construction Code Board of Appeals for a two-year term will be tabled until the Board has an opportunity to discuss this appointment.

ENVIRONMENTAL ADVISORY COUNCIL:

Mr. McLaughlin called for nominations for a position on the Moon Township Environmental Advisory Council for a period three (3) years, until the first Monday in January, 2013. Mr. Eicher nominated William Battle. There were no other nominations. All Supervisors voting yes, motion carried.

HISTORICAL ARCHITECTURAL REVIEW BOARD:

Mr. McLaughlin called for nominations for a position on the Moon Township Historical Architectural Review Board for a period six (6) years, until the first Monday in January, 2016. Mr. Sinatra nominated John Whitmire. There were no other nominations. All Supervisors voting yes, motion carried.

APPOINTMENTS TO INTERGOVERNMENTAL BODIES:

Mr. McLaughlin asked if it was necessary that the Board make these appointments at this time or if they could wait until the Board has had an opportunity to meet and discuss who would represent the Township on intergovernmental bodies. Mr. Eicher said that the South Hills Area Council of Governments meets the third Thursday of the month so this is the only appointment that is time-sensitive. Mr. Vitale said that since he was Moon Township's representative to the SHACOG in 2009, he would attend the upcoming meeting. Mr. McLaughlin then called for a motion to table the appointments to Intergovernmental Bodies. Motion made by Mr. Eicher, seconded by Mr. Sinatra. All Supervisors voting yes, motion carried.

REGULAR MEETING MINUTES

APPROVAL OF MINUTES:

Mr. McLaughlin called for a motion for approval of the minutes of the Budget Meeting of November 9, and Budget Meeting of November 10, 2009, which were distributed to the Board of Supervisors for their approval. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.

Reports as they were received will be available for public review for 24 hours at the Township Office. They include:

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| a. Animal Control | j. Moon Transportation Authority |
| b. Building Permits | k. Moon Twp. Municipal Authority |
| c. CATV Advisory Board | l. Moon Twp. Public Library |
| d. Deed Transfer | m. Moon Twp. Recreation Authority |
| e. EMS Tax | n. Parks & Recreation Dept. |
| f. Environmental Advisory Council | o. Planning Commission |
| g. Fire Department | p. Police Department |
| h. H.A.R.B. Board | q. Road Department |
| i. Moon Industrial Development Authority | r. Valley Ambulance Authority |
| | s. List of bills to be paid |

ANNOUNCEMENTS:

- A. Mr. McLaughlin advised citizens that the Moon Township Parks & Recreation Department will begin taking reservations for shelters in Moon Park on Monday, February 8, 2010 in the Moon Township Municipal Building. The first day of reservations will begin at 9:00 a.m. for walk-ins by Township residents only. Photo ID proving residency will be required. On the second day, February 10, reservations will begin at 9:00 a.m. at the Moon Park Office for all other non-residents.
- B. Mr. McLaughlin recognized Eagle Scout **Zachariah Peterson** of Troop 198.
- C. Mr. McLaughlin recognized Eagle Scouts **John F. McCurry, Vincent J. Dechellis, Matthew W. Frances, Brian R. Jackson** and **Patrick Reinsel** of Troop 905.

NEW BUSINESS:

- A. **Action Item**—Mr. McLaughlin called for a motion to adopt Resolution R-1-2010 which establishes PNC Bank as the Township Depository and consistent with the reorganization actions of the Moon Township Board of Supervisors. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.
- B. **Action Item**—Mr. McLaughlin called for a motion to adopt Resolution R-2-2010 which authorizes the Treasurer of the Township to draw on the Payroll Account of the Township and consistent with the reorganization actions of the Moon Township Board of Supervisors. Motion made by Mr. Eicher, seconded by Mr. Gribben. All Supervisors voting yes, motion carried.
- C. **Action Item**—Mr. McLaughlin called for a motion to adopt Resolution R-3-2010 fixing the bond for the Moon Township Real Estate Tax Collector and Deputy Tax Collectors and consistent with the reorganization actions of the Moon Township Board of Supervisors. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.
- D. **Action Item**—Mr. McLaughlin called for a motion to adopt Resolution R-4-2010 to establish certain offices, fixing salaries, holidays, vacation and so forth. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.
- E. **Action Item**—Mr. McLaughlin called for a motion to adopt Resolution R-5-2010 to establish certain terms and conditions of service to be rendered by Sainovich & Santicola as Solicitor to the Township of Moon and consistent with the reorganization actions of the Moon Township Board of Supervisors. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.
- F. **Action Item**—Call for a motion to adopt Resolution R-6-2010 to establish certain terms and conditions of service to be rendered by Michael Baker Corporation as consulting engineers in the Township of Moon and consistent with the

reorganization actions of the Moon Township Board of Supervisors. Motion made by Mr. Eicher, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.

- G. **Action Item**—Mr. McLaughlin called for a motion to adopt Resolution R-7-2010 adopting a schedule of charges and fees for the Township of Moon permits, applications, materials, facilities and services. Motion made by Mr. Eicher, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.
- H. **Action Item**—Mr. McLaughlin call for a motion to approve/deny the Robert Morris University Business School Preliminary Land Development Plan application subject to the Township Planning Department's review letter dated August 17, 2009, and as recommended by the Moon Township Planning Commission at their December 22, 2009 meeting. Motion to approve made by Mr. Sinatra, seconded by Mr. Vitale. On behalf of the applicant, architect Brian Roth made a brief presentation on the project. He said that the project is a new building for the business school on the Robert Morris University campus. It is an 18,000 square foot building and will complete a quadrangle of buildings. He gave details of the new building and showed a plan of where it will be located on the campus. Mr. McGurk said that the Planning Commission recommended approval of the plan at their last meeting in December. Since it is a preliminary plan, the Board of Supervisors will see the final plan in a few months when the applicant is ready to submit their final plan. The plan was originally tabled in August. The applicant has since corrected some design issues that the engineer pointed out and the engineer has written a revised letter. All Supervisors voting yes, motion carried.
- I. **Action Item**—Mr. McLaughlin called for a motion to approve/deny the Adair-Blonski Plan of Lots subdivision application subject to the Township Planning Department's review letter dated November 2, 2009, and as recommended by the Moon Township Planning Commission at their December 22, 2009 meeting. Mr. David Adair, owner of the property, made a brief presentation on the plan. The property is located on Spring Run Road Extension and consists of 24 acres with a house on it. He would like to subdivide the house onto its own parcel of about four acres. There is a neighbor in the back, Mr. Blonski, who will acquire a few acres. They plan to sell the house with the four acres and keep the remaining property. Mr. McGurk said that the applicant was required to get a variance for this subdivision because the large lot located in the center is a non-conforming lot as it does not front on a public road. A variance was granted for that by the Zoning Hearing Board. The Planning Commission subsequently approved the plan at their meeting in December. Motion to approve made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.

UNFINISHED BUSINESS:

Action Item—Mr. McLaughlin called for a motion to approve Contractor Payment Application No. 1 for the Bertley Ridge Drive/Beaver Grade Road sidewalks and handicap ramps to USA Concrete Specialists, Inc. in the amount of \$17,684.75 as recommended by the Township Engineer in his letter dated December 22, 2009. Motion made by Mr. Vitale, seconded by Mr. Sinatra. Mr. McLaughlin asked Mr. Petroccia if he was pleased with the work. Mr. Petroccia said that USA

Concrete has been doing excellent work. The sidewalk itself is complete as is all the grading, seeding and mulching. The only thing that remains to be done is the crosswalk lines, which cannot be done until spring. All Supervisors voting yes, motion carried.

MOTION TO PAY THE BILLS:

Mr. McLaughlin called for a motion to pay the bills [check no. 4922 through check no. 5164, EFTs, Capital Reserve check no. 1083 through check no. 1085, Liquid Fuels Fund check no. 2070 and 2005 Bond Fund check no. 148 and 149]. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.

COMMENTS FROM THE AUDIENCE:

(There were none.)

REMARKS FROM THE SUPERVISORS:

Mr. Vitale said that since this is the New Year, he wants to confirm his resolution. He wants to confirm his commitment to the community. In that regard, he thinks that we need to be more accountable for our actions. He plans on working with our staff and this Board more closely to open up communications, eliminate contradictions and ease tensions, allowing us to focus on our end goals. He hopes that everyone has a healthy and successful 2010.

Mr. Gribben said that he would like to thank the residents for their support during the election. He has never run for public office before and knocking on doors was nerve-wracking. But he was well-received by the residents and he thanked everyone for that. He appreciates their confidence in him to help lead the Township and to spend your tax dollars wisely. He would like to thank Mr. Eicher for his support during the campaign. Again, since he never ran before he did not know how the process worked and Mr. Eicher guided him through the process. As he said during the campaign, he intends to work for transparency, make informed decisions and help to run the Township like a business. Like the other Supervisors on the Board, he can be reached via email. He congratulated those young men who achieved the rank of Eagle Scout. It takes commitment and hard work to earn that badge and he commends them for it.

Mr. Eicher said that he wanted to welcome Mr. Gribben to the Board. He knows that he will be a real asset and will have much to contribute to Moon Township. He wanted to thank all those people who submitted their resumes and asked for appointment to the Township's various boards. It is always difficult to turn someone down who wants to help in the community. There was a time when we had to seek volunteers. We are still seeking some specialty-type appointees so he encouraged people to call the Township office to find out more about those positions. He thanked those people who applied but were not selected and looks forward to working with those who have been selected. All of the advisory positions are important. We also have people who were appointed to authorities. Once this Board appoints them to an authority, they are on there for five years

and they run those authorities. They are a very important part of our community and he thanks them. He wished everyone a Happy New Year and hopes that it will be warmer in 2010.

Mr. Sinatra said that he would also like to welcome Mr. Gribben to the Board. He is sure that he will do a good job. It is a new year with new ideas. In looking back at last year, the staff really had to overcome a lot of adversity from the year before. He thinks that the Supervisors and the staff proved that we were able to work through the adversity and came out ahead. He commended everyone for that effort. As Mr. Eicher said about the new appointees, he understands that it is a big commitment and he thanked them for their commitment to serving.

Mr. McLaughlin thanked Mr. Eicher and Mr. Gribben for running this year and hopes that we have a prosperous year in Moon Township. He hopes that we move forward in a positive direction and open the lines of communication between each other and each party and put party affiliations aside to work for the good of the community. He thanked the Township Road Department for the good work in taking care of the roads during the recent inclement weather. He thanked the staff for all they have done last year. Hopefully, we can continue to move the Township in a positive direction, both communication-wise and productivity-wise. He looks forward to the completion of the work in Moon Park and knows that Mr. Kasler has been carefully overseeing that work. We have another phase that we want to move forward with and he hopes that we can earmark funds for this second phase.

There being no further business before the Board, the meeting adjourned at 8:51 p.m.

Respectfully submitted,

Janet L. Sieracki
Assistant Municipal Secretary

APPROVED:

THE 3rd DAY OF FEBRUARY, 2010

Jeanne M. Creese, Township Manager

Township Seal []

