

**MINUTES**

The Moon Township Board of Supervisors, Allegheny County, met in regular session at the Moon Township Municipal Building, 1000 Beaver Grade Road, Moon Township, PA 15108.

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance to the Flag, Chairman Tim McLaughlin presiding. Supervisors present: Mr. McLaughlin, Mr. Gribben, Mr. Eicher, Mr. Vitale and Mr. Sinatra.

**PUBLIC COMMENTS ON AGENDA ACTION ITEMS:**

(There were none.)

**APPROVAL OF MINUTES:**

**Action Item**—Approval of the minutes of the Budget Meeting of November 16, Budget/Workshop Meeting of November 18, Budget Meeting of November 23, and Regular Meeting of December 2, 2009 and Regular/Reorganization Meeting of January 4, 2009, which were distributed to the Board of Supervisors for their approval. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.

Reports as they were received will be available for public review for 24 hours at the Township Office. They include:

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|--|-----------------------------------|
| a. Animal Control                        | j. Moon Transportation Authority  |
| b. Building Permits                      | k. Moon Twp. Municipal Authority  |
| c. CATV Advisory Board                   | l. Moon Twp. Public Library       |
| d. Deed Transfer                         | m. Moon Twp. Recreation Authority |
| e. EMS Tax                               | n. Parks & Recreation Dept.       |
| f. Environmental Advisory Council        | o. Planning Commission            |
| g. Fire Department                       | p. Police Department              |
| h. H.A.R.B. Board                        | q. Road Department                |
| i. Moon Industrial Development Authority | r. Valley Ambulance Authority     |
|  | s. List of bills to be paid       |

**ANNOUNCEMENTS:**

- A. Mr. McLaughlin advised citizens that the Moon Township Parks & Recreation Department will begin taking reservations for shelters in Moon Park on Monday, February 8, 2010 in the Moon Township Municipal Building. The first day of reservations will begin at 9:00 AM for walk-ins by Township residents only. Photo I.D. proving residency will be required. On the second day, February 9, reservations will begin at 9:00 AM at the Moon Park Office for all other non-residents.
- B. Mr. McLaughlin advised citizens that the Moon Township Volunteer Fire Department's annual fish fry will be held throughout Lent on Friday's from 11:00 AM to 8:00 PM. He said that this is a worthwhile fundraiser and encouraged the residents to support this fundraiser.

- C. Mr. McLaughlin advised citizens that Moon Township offices will be closed on Monday, February 15, 2010 in observance of Presidents Day.

**NEW BUSINESS:**

- A. ***Public Hearing***—1521 Coraopolis Heights Road

Mr. McLaughlin opened the public hearing on the rezoning request for 1521 Coraopolis Heights Road. Those wishing to give public testimony were sworn in by the Court Reporter. Mr. McLaughlin said that the applicant has requested that the public hearing for the proposed rezoning at 1521 Coraopolis Heights Road be postponed until the March 3, 2010 meeting of the Moon Township Board of Supervisors. Mr. McLaughlin called for a motion to continue the public hearing of the rezoning of 1521 Coraopolis Heights Road until the March 3, 2010 meeting of the Moon Township Board of Supervisors at 7:00 p.m. in the Moon Township Municipal Building. Motion made by Mr. Vitale, seconded by Mr. Sinatra. All Supervisors voting yes, motion carried. If someone would like to give testimony because they cannot be present at the March 3, 2010 meeting, it is asked that they give their testimony in writing and will be read at the hearing. It will be made a part of the public hearing at that time.

- B. ***Action Item***—Mr. McLaughlin called for a motion to authorize advertisement of bid specifications for the 2010 Road Paving Program with bids to be opened on March 1, 2010 at 10:00 AM and awarded at the Board of Supervisors meeting of March 3, 2010. Motion made by Mr. Sinatra, seconded by Mr. Eicher. Mr. McLaughlin said that historically the Township bids the Road Program early in order to get a better price. Mr. Petroccia said that he received the quantities today from the Public Works Department. He will have a draft of the specifications on Friday or Monday. All Supervisors voting yes, motion carried.
- C. ***Action Item***—Mr. McLaughlin called for a motion to approve the scope of services to conduct a Moon Township Building assessment as proposed by Michael Baker in their letter dated November 19, 2009. Motion made by Mr. Vitale, seconded by Mr. Sinatra. All Supervisors voting yes, motion carried.
- D. ***Action Item***—Mr. McLaughlin called for a motion to recognize the promotion of Doug Ogden to the rank of Patrol Sergeant in the Moon Township Police Department effective January 28, 2010 as recommended by the Police Chief and Township Manager. Motion made by Mr. Vitale, seconded by Mr. Gribben. Yes votes were cast by Mr. Vitale, Mr. Gribben and Mr. Eicher. Mr. Sinatra and Mr. McLaughlin voted no. Motion carried.
- E. ***Action Item***—Mr. McLaughlin called for a motion to recognize the promotion of Stanley Munger to the rank of Detective Sergeant in the Moon Township Police Department effective January 18, 2010 as recommended by the Police Chief and Township Manager. Motion made by Mr. Eicher, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.
- F. ***Action Item***—Mr. McLaughlin called for a motion to approve the hiring of Meghan McNamara to the position of Public Relations/Communications Director as recommended by the Township Manager. Motion made by Mr. Sinatra, seconded by Mr. Eicher. All Supervisors voting yes, motion carried. Mr. McLaughlin recognized Ms.

McNamara and welcomed her to Moon Township. Ms. McNamara thanked the Board and said that she was happy to be here. All Supervisors voting yes, motion carried.

- G. **Action Item**—Mr. McLaughlin called for a motion to approve the hiring of Matthew McMurray as a full-time laborer in the Public Works Department effective January 1, 2010 as recommend by the Public Works Director and Township Manager. Motion made by Mr. Sinatra, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.
- H. **Action Item**—Mr. McLaughlin called for a motion to approve the promotion of Adam McGurk to the position of Assistant Township Manager. Motion made by Mr. Eicher, seconded by Mr. Vitale. Mr. Sinatra asked since Mr. McGurk is being moved to the position of Assistant Township Manager/Planning Director if he will be given any help. Are we planning to hire someone else in the future, since he is taking on more responsibility? Mr. McGurk said that we talked about this matter when we were preparing the 2010 budget. With the economy being slow this year, we did not see the need for a Zoning Officer or Assistant Planner. But we do have plans for that position in the future and it is a part of the organizational chart prepared by the Township Manager. All Supervisors voting yes, motion carried.
- I. **Action Item**—Mr. McLaughlin called for a motion to accept CD Year 36 funding to construct the Mooncrest Community Center Roof Replacement project, and to authorize the Township Engineer to furnish the final scope of services and bid documents as recommended by the Planning Department. Motion made by Mr. Sinatra, seconded by Mr. Gribben. Mr. Eicher asked if it was correct that we are getting funding but have to provide matching funds. We also have to take care of the design and the construction work. Mr. McGurk said that we applied for about \$8,500 with a 50/50 match. The grant we were awarded is \$10,000 or 50 percent of the project cost, whichever is less. The Township Engineer prepared a cost estimate of \$10,100 so as it stands today, we are looking at about \$5,000 in matching funds. Mr. Eicher asked if Mr. Petroccia has prepared a scope of work. Mr. Petroccia said that he still has to do some work to prepare that. Mr. McGurk said that for the purpose of this action item tonight, we have to let the SHACOG know that we will accept the funding in order to replace the roof. We will so advise the SHACOG of that fact in writing before the February 15, 2010 deadline. Mr. Eicher asked what the roof is made of. Mr. Petroccia said that it is an asphalt shingled roof. Mr. McGurk explained the CDBG program. All Supervisors voting yes, motion carried.

#### **UNFINISHED BUSINESS:**

- A. **Action Item**—Mr. McLaughlin called for a motion to approve Contractor Payment Application No. 2 to USA Concrete Specialists, Inc. for the Mooncrest Sidewalks and Handicap Ramps Project in the amount of \$53,804.00 as recommended by the Township Engineer in his letter dated January 27, 2010. Motion made by Mr. Vitale, seconded by Mr. Sinatra. Mr. Sinatra asked if this is related to the Municipal Authority and the amount they are contributing to this project. Mr. Petroccia said that in the letter that he provided to the Township, there is attached to the pay application an allocation formula. The Municipal Authority is allocated a portion of this invoice as well as the gas company. The Township pays the remainder. All Supervisors voting yes, motion carried.



- B. **Action Item**—Mr. McLaughlin called for a motion to approve Contractor Payment Applications No. 6 and No. 7 to A. Liberoni, Inc. for the Moon Park Phase I Construction Improvement Project in the amounts of \$166,750.15 and \$20,748.00, respectively, as recommended by the Township Engineer in his letter dated January 22, 2010. Motion made by Mr. Vitale, seconded by Mr. Gribben. All Supervisors voting yes, motion carried.
- C. **Action Item**—Mr. McLaughlin called for a motion to approve Bond Reduction Request No. 1 for the Foxwood Knolls Plan of Lots to \$1,575,900.00, as recommended by the Township Engineer in his letter dated January 8, 2010. Motion made by Mr. Sinatra, seconded by Mr. Gribben. All Supervisors voting yes, motion carried.
- D. **Action Item**—Call for a motion to approve the following bond reductions for the Crosswinds Plan as recommended by the Township Engineer in his letter dated December 22, 2009 as follows:
- Plan 1, Bond Reduction No. 6—Release of the bond, subject to the developer addressing the comments in the Township Engineer’s letter of December 22, 2009.
  - Plan No. 2, Phases 2 and 3—Bond Reduction Request No. 8 to \$90,147.00.
  - Plan No. 2, Phase 4—Bond Reduction Request No. 5 to \$53,555.00.

Motion made by Mr. Vitale, seconded by Mr. Sinatra. Mr. McLaughlin asked Mr. Petroccia if all of his comments have been addressed. Mr. Petroccia said that in Plan 1, they have not yet been addressed. However, the weather has been too bad. He expects that the comments will be addressed in the spring. There are only several stop signs and some minor things outstanding in Plan 1. All Supervisors voting yes, motion carried.

**MOTION TO PAY THE BILLS:**

Mr. McLaughlin called for a motion to pay the bills [check no. 5165 through check no. 5358, EFTs, Capital Reserve check no. 1086 through check no. 1089, Liquid Fuels check no. 2071, 2005 bond fund check no. 150 and 2006 bond fund check no. 203 through check no. 206]. Motion made by Mr. Gribben, seconded by Mr. Vitale. All Supervisors voting yes, motion carried.

**COMMENTS FROM THE AUDIENCE:** (There were none.)

**REMARKS FROM THE SUPERVISORS:** (There were none.)

There being no further business before the Board, the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Janet L. Sieracki  
Assistant Municipal Secretary