

## **MINUTES**

The Workshop Meeting of the Moon Township Board of Supervisors was called to order at 6:00 p.m. with the Pledge of Allegiance to the Flag, Chairman Marvin Eicher presiding. Supervisors present: Marvin Eicher, Jim Vitale, Frank Sinatra, Andy Gribben and John Hertzler. Also present: Jeanne Creese, Jeff Ziegler, Lisa Lapaglia, Marissa Gerkey, Blaine Lucas, Mal Petroccia, Chris Prisk, Carmen Didiano, Kevin Murphy, Scott Zimmerman, Steve Azen, Suzy Ruskin, John Toothman, John Shaver, Jenna Staul and Kim Lawrence of The Post-Gazette.

Mr. Eicher announced that the Board had scheduled an executive session for Tuesday, January 24, 2012 at 6:00 p.m. to discuss real estate. However, there was no quorum of either the Board of Supervisors or the Board of Education.

### **Public Comments on Agenda Action Items:**

(There were none.)

### **General Comments from the Public:**

(There were none.)

### **Action Items:**

1. Mr. Eicher called for a motion to approve/deny the amended land development plan application for the AutoZone Store Development at 6052 University Boulevard as recommended by the Moon Township Planning Commission on Tuesday, January 24, 2012, subject to the following conditions: (1) that AutoZone provide the Township with written documentation stating that it has abandoned the maximum number of driveway entrances deviation approval granted by the Board on March 2, 2011; and (2) that AutoZone execute an addendum to the Development Agreement dated May 2011 verifying the amended plan and abandoned deviation, such addendum to be in a form acceptable to the Township Solicitor. Motion to approve made by Mr. Sinatra, seconded by Mr. Gribben. Mr. Eicher said that when the AutoZone appeared before the Board, they asked for a conditional use for a third entrance into their planned development on University Boulevard that was granted. Since then that plan has changed. Mr. Carmen Didiano said that the previous plan approved had three driveways—the main driveway off University Boulevard, the drive onto the interior of the shopping plaza and a drive out the rear. When the project went out to bid, it came in over budget. AutoZone chose to try to reduce cost by closing off the rear driveway. This allowed them to reduce the length and size of the retaining wall along the Goodyear side of the property. This also reduced five parking stalls along the side. The property still has 35 parking stalls, exceeding the required number of stalls for the project. There are no other changes proposed for the site. They also resubmitted to PennDOT as well as to Allegheny County. Mr. Didiano showed the revised plan. The changes were made strictly for economic reasons. Kevin Murphy described how the delivery trucks would access the site. The plan was reviewed by the Planning Commission last evening and unanimously approved. Ms. Creese said that the plan was reviewed by the Township Engineer and he prepared a letter dated December 20, 2011. All Supervisors voting yes, motion carried.

2. Mr. Eicher called for a motion to approve/deny the amended final plan for Phase 2 of the Cimarron Planned Residential Development, such plan entitled "Cimarron Plan No. 2- Amendment 2", which amends the final plan to insert the note regarding the PRD Building Separation Sprinkler Waiver approved by the Board at its meeting on January 3, 2012. Motion to approve made by Mr. Gribben, seconded by Mr. Hertzler. Mr. Lucas said that this memorializes on the plan the waiver that was approved on January 3. Mr. Sinatra said that he would like to reiterate what he said at the regular meeting. He is voting no against this because of the people that already purchased houses in the plan. They paid for a distance between their houses and down the street that is being changed to a lesser setback. He is not sure what affect that will have on the homeowners that already reside in that development. Yes votes were cast by Mr. Gribben, Mr. Hertzler, Mr. Vitale and Mr. Eicher. Mr. Sinatra voted no. Motion carried.
3. Mr. Eicher called for a motion authorizing Payment Application No. 1 to C. W. Smith Contracting in the amount of \$13,608.00 for the Mooncrest Community Center Addition Project, as recommended by the Township Engineer in his letter dated December 27, 2011. Motion made by Mr. Vitale, seconded by Mr. Hertzler. Ms. Creese said that the Felician Sisters organization in Chicago have not yet transmitted the funds for this grant project. To date, they have the funds but have not transmitted them to the Township. It is her recommendation that we pay this invoice from the contractor. It is well within the project budget and grant funds. It is her recommendation that since the contractor has done the work, which has been reviewed and approved by the engineer, he be paid. It will be paid from the capital budget and reimbursed when the funds are received. All Supervisors voting yes, motion carried.

#### **Discussion Items:**

1. Residents/Guests:
  - a. Moon Baseball Association – Mr. Scott Zimmerman shared with the Board a project they have been exploring for the last few years. Boggs Run stream runs behind the Baker Fields on Spring Run Road Extension, which are owned and operated by the baseball association. Over the years they have encountered a significant amount of flooding of Boggs Run which has undermined the outfield fence. They have hired Lennon Smith & Souleret to do a survey and provide DEP permitting and provide a plan for revitalization of 292 linear feet of stream. The stream has continued to encroach on the property and the cost to make repairs to the stream bank is approximately \$100,000 which as a non-profit organization they are not prepared to absorb. He explained the repairs that are necessary. They are concerned about the upstream development at Cimarron and what contribution it is making to that waterway. They are reaching out to whatever entities they can to seek whatever assistance can be provided. Mr. Petroccia said that when this was discussed last year following the flooding, the situation was reviewed and comments were responded to. He recommended the issuance of a grading permit and they provided a bond. From the Township permitting and bonding perspective it is complete. The stormwater from the Cimarron plan is captured and does not exceed what was there before the plan was built. Mr. Zimmerman said that there is stormwater that runs down Spring Run Road

Extension that is not caught by the curbs and runs onto their property. They are also asking that the Public Works Department take a look at that as well. After discussion, the Board recommended that the baseball association make a PA One Call to contact all of the utilities, including Buckeye Pipeline, and meet with them onsite to see what can be done to relocate their lines prior to any work. Buckeye Pipeline runs under the stream itself and the company would have to be contacted prior to any work commencing. It is eroding right over their pipeline. They are very protective of this high-pressure line and may be able to assist with solving this problem. The other utilities should also be made aware of the problem to see if they are contributing to the situation and could help with finding a solution. The Township may also be able to provide some in-kind service with doing some of the work. Mr. Lucas said that the Township may need to look at if there are any legal constraints to doing this as the Township does not own the property and that may be a hurdle. The Board felt that they wanted to look at the problem to see what can be done. Mr. Petroccia said that when the baseball association schedules the on-site meeting with the utilities, he would like to be included. The representatives from the baseball association thanked the Board and left the meeting.

- b. Moon Township Public Library Board – Mr. Bob Toothman said that there are three agenda items the library board would like to discuss with the Board of Supervisors this evening. He asked for an update on the permanent repairs to be done to the roof. He thanked Ms. Creese for keeping Library Director Suzy Ruskin up to date on that issue. They have some capital improvements they would like to do on the library but cannot undertake until they know for sure the Township's plan for the Community Service Center. Mr. Eicher said that as the library board will note, the subject of the Community Center roof is an agenda item for later in this meeting. There has been quite a bit of discussion by the staff and the Moon Township Municipal Authority on this issue and how best to approach it. He went over what has transpired in the past with respect to the issues with the roof and HVAC system as well as the Community Service Center. Ms. Creese said that the Waste Management Building in Cherrington is no longer available for lease as was previously proposed. Mr. Eicher said that what this Board needs to do now is make a decision whether or not we are going to maintain that building. His opinion is that the drawback with getting rid of the building now is that there is no place to immediately relocate the building tenants until a long-term solution is found. Mr. Shaver said that the library board has presented to the Board of Supervisors the possibility of putting an addition onto the building as he feels that the property is large enough to do so. Their biggest problem now is space. They need a space they can utilize for storage since their current space is used for programs. They would even be amenable to offsite storage. Mr. Toothman asked if there is money in the budget for roof repairs. Mr. Eicher said that although it is not a budgeted item, the Township is refinancing its 2005 and 2006 bonds from which proceeds will be realized. These proceeds will be used for facilities and the Township has many facilities that need to be repaired. There is not enough money in what was borrowed to match what we need to do. So there is money available to fix the roof. Mr. Toothman said that their last agenda point will be tabled. That point is to how best to set up a committee to address expansion of the library. Mr. Eicher said for Mr. Toothman

and Mr. Shaver to wait until the Board reaches that point in this evening's agenda where the subject of the Community Center roof will be discussed. They will likely have an answer at that point. Ms. Creese said that this is the first she has heard the request for offsite storage. We did not budget for offsite storage as we did not know it was a need. Typically, the library has had an agreement with the Moon Township Municipal Authority to use part of the water treatment plant for offsite storage. Ms. Ruskin said that the space there is used for storage of the used books for the book sale. They need space in addition to that. Mr. Eicher said that the baseball association has storage in the water treatment plant building on the second floor. Perhaps the library can consult with John Riley to see if additional storage space is available. Mr. Toothman said that in the past a member from the Board of Supervisors was a liaison with the library board and attended occasional library board meetings and could be kept up to date. This would be helpful to improve the lines of communication.

2. Planning Department:

a. Traffic Engineer's Report:

- i. Foxwood Road Traffic Management/Calming Petition Initial Report — Ms. Gerkey said that Roy Kanyak had submitted a petition for a traffic-calming device on Foxwood Road. The petition contained 20 signatures. After forwarding the petition to the Township traffic engineer, it was determined that only 11 households are represented by the petition. Therefore, it did not meet the threshold of needing 20 households. There was some discussion on what the vicinity entailed. After a further review by herself and Dave Meinert, it was again determined that the petition again fell short of the required number of households. Chris Prisk said that he has not done any type of data collection since the petition fell short of the required number of households. His opinion, based on a field view of the area is that it appears to be more of a sight distance issue as opposed to a traffic-calming need. Ms. Gerkey said that perhaps Mr. Kraynyk did not understand the household requirement and this can be discussed with him further. Ms. Creese said that we know Mr. Kraynyk's sight-distance issues. His driveway comes out on a blind curve. Mr. Sinatra said that he feels we should notify him about the signatures but also advise him of Mr. Prisk's opinion at the same time. Ms. Creese said that Mr. Kraynyk who lives in the house is not the one making the request. It is being made by his two sons, one of which lives in Sewickley and one in Colorado. She has had conversations with them many times that there really isn't any municipal remedy to his blind driveway situation. The traffic-calming device will not remedy that. The municipality will never approve a speed hump on a blind curve as it does not meet the warrant. They have been offered remedies for years when the new development first went in. The developer offered to remedy the situation by removing the bank and changing the yard. That remedy was rejected. The sons are now pursuing this route. The only objection they still make is that they believe the Township bears some liability for accidents there because the municipality approved the plan. After discussion, Mr. Eicher said that Mr.

Kraynak wrote to to the Township and we need to get back to him about the signatures. We have an obligation to give him advice and if he wants to pursue this further, he has a right to do so. Mr. Lucas said that as the Planning Director pointed out the ordinance is a little vague in terms of the area but it has to be because you cannot anticipate every situation. Now that the area is defined, Mr. Kraynyk either needs to get the 20 household signatures, which is the required 20 percent. The trigger should be clearer now. Mr. Kraynyk can be advised of that and he can proceed accordingly as he sees fit.

- ii. Montour Trail Pedestrian Improvement Project (Park Manor Blvd. and Montour Run Rd.) – Mr. Prisk said that he met with representatives of the Montour Trail and PennDOT regarding the safety concerns at the trail crossing at Montour Run and Park Manor Boulevard. He then had a follow-up meeting with Ms. Creese to go over those issues and concerns. The Township then provided the funds for him to make the design modifications to the traffic signal permit. He worked with PennDOT to get those design changes approved and kept the Montour Trail representatives in the loop. He sent them the plan indicating that this was the PennDOT-approved signal modification and indicated that a cost estimate would then be put together to put it out to bid. They are providing the construction funding and Moon Township is providing the design fee. He believes they have \$15,000 for the construction portion of the project. They came back with comments after PennDOT had approved it with three or four other issues. He addressed three of the issues but the one sticking point is they wanted a “No Turn on Red” sign installed on the span wire for the Park Manor approach. During the prior meetings and discussions, they indicated that if it could be installed on the span wire, that would be ideal. If it could not, it could be pole-mounted. From previous experience, it is extremely difficult to perform an analysis that PennDOT will approve to add additional loading onto a span wire. After discussion, the Board felt that we need to document what we have and Mr. Prisk will suspend what he is doing for the Township on this and work with Ed Miller and PennDOT to get it approved. He can then come back to the Township to complete the traffic signal permit modifications. Ms. Creese said to remember that there will be a request from the Township when this project goes over budget at the end. It is a good project that has gone on for some time and addresses some safety issues.
  
- b. Beaver Grade Road/Montour Run Road Authorization for Design Phase – Ms. Creese said that she has been getting some questions about this intersection from the Board as a 2012 project. We had approached Robinson Township about this intersection and they did agree to enter into a study with us. We did the study for this intersection but have not gone any further. The Board had asked how much money was left in the Sonoma Ridge account. Ms. Lapaglia got the figure and it was put in the Board’s packet. The amount is \$107,704.90 reflecting payment for 215 lots. At the end of the project, we should have \$135,000. The question is whether the Board wants to move the signalization of this intersection up as a priority project for 2012. If so, we will need authorization to go to the next

phase. Mr. Eicher asked if there is any advantage to first contacting PennDOT since these are two state roads with a dangerous intersection even though most of it is in Robinson Township. Ms. Creese said that the last comment she received from Robinson Township was that they would not contribute further to this project—it is a Moon issue, not a Robinson issue. Mr. Sinatra said that if there are any traffic crashes or other incidents at this intersection, the Robinson Township police are the ones that respond. It may be Moon's problem, but the whole intersection lies within Robinson Township. Mr. Vitale said that the money that is collected from the developers of Sonoma Ridge is to be used for upgrades to that intersection. He would be agreeable to meeting with PennDOT along with Ms. Creese. After discussion, Mr. Eicher said that he felt we should contact PennDOT since we are coming to them with some money to help address the problem. It is a public safety situation. Then whoever goes and meets with PennDOT can report back to the Board at the next workshop meeting. Mr. Sinatra said that he met with some of the Commissioners from Robinson Township at an event. Their only concern was who was going to maintain the signal once it is installed. They have no problem in allowing Moon Township to put it up. The Board agreed that it is a dangerous situation that needs to be addressed. If the Board members have any questions they would like discussed with PennDOT they can forward them to either Mr. Vitale or Ms. Creese.

- c. Scott Station Metro Office Park Land Development Application – Ms. Gerkey said that this is actually a re-application of a plan that was first presented to the Planning Commission and the Board in 1998 and again in 2008. Final approval was granted by the Board; however, the project was dropped by the developer. The developer has since come back and readjusted their plan. The plan is for a business park/business center. The plan originally proposed two hotels and one structure. It has been reduced to one hotel. The developer would now like to come back for another final approval and possible lot line amendment. It is two separate parcels right now and the developer would like to drop the lot line in order to put in more parking for the business center and less for the hotel. The 2008 letter asked for a confirmation/signature page back from the developer stating that they accepted all of the conditions the Supervisors put in for final approval. We did not have that document in our records but the developer did provide us with a copy. As a result, they do not have to go back through the sketch plan process and master plan stage. At this point they just have to come back with their amended final plan and will go through the Planning Director and Township Engineer for the removal of the lot line. The issues with FedEx have been resolved. The developer would like to be very aggressive in their timeline and would like to be at the February Planning Commission meeting. They will be back before the Board of Supervisors for a simple subdivision and a revised plan.
- d. Pittsburgh International Business Park – Ms. Creese said that this is not even at the sketch plan stage yet. But if the Board reads this in the newspaper, the Airport Authority voted to approve an agreement with the Pittsburgh International Business Park. They came in to meet with the staff on Monday to present and obtain some basic information. We anticipate that they probably will be before the Planning Commission in February with their sketch plan and begin the submittal process the following month. They are hoping to break ground in January 2013.

The product they are hoping to build in Moon is similar to the business park they built in Cranberry. They will be inviting the Board of Supervisors to attend a tour with them to see this facility. The Township Solicitor and Township Engineer both need to talk to the Board of Supervisors about conflict of interest waivers as both firms have done work for this company. Mr. Lucas said that he will explain his firm's conflict of interest in executive session and Mr. Petroccia explained to the Board that Baker has done some geotechnical work for this company. Both Mr. Lucas and Mr. Petroccia said that they would put this into a formal letter to the Board of Supervisors.

- e. Dunkin' Donuts Sidewalk Waiver Request – Mr. Petroccia said that he and Dave Meinert talked to the engineer for Dunkin' Donuts. As part of the changes they are making to the building they are being required to install a sidewalk along the edge of their property. They are claiming that it is challenging to do so. He and Dave Meinert will meet with them tomorrow on site to see exactly how difficult it is. His recommendation is to put an escrow aside for the sidewalk and wait until future changes to that intersection occur.
3. Finance Department – Ms. Lapaglia said that a listing of this month's capital reserve payments was in the Board's packet on Friday. The only thing not on the listing that she would like to include is that as the Board may remember, the Township is involved in a project with the Mooncrest neighborhood and that National Historic Register. We have funded some money for that project. They are requesting a 10 percent payment of a retainer which would be \$2,150. That check would be approved at next week's meeting. The Board had no problem with that.
  4. 2012 Reorganization Meeting Follow-up:
    - a. MIDA – Ms. Creese said that the Board still needs to make an appointment to MIDA as the incumbent whose term expired did not wish reappointment. To date, we do not have a candidate for that vacancy. There was a letter received from a resident who volunteered for any vacancy. Ms. Creese said that she would contact her to see if she is interested in appointment to MIDA.
    - b. MTA – Mr. Lucas said that regarding former Supervisor Tim McLaughlin, he attempted to contact him as to what his intentions were with regard to the MTA. Mr. McLaughlin never communicated back to him. Last week he contacted the MTA's solicitor who confirmed that Mr. McLaughlin did not attend any MTA meetings last year following his appointment. Neither has the MTA taken any action to excuse him from attending. Therefore, it is up to the Board of Supervisors how they want to proceed. Ms. Creese said that the Board also needs to take action on the seat on the MTA held by Jeff Bussard that has expired. The school board met on January 9 and took action to recommend that Jeff Bussard be reappointed to the MTA. Regarding Mr. McLaughlin, Mr. Lucas said that the Board needs to take two actions. They first need to take action to remove him from the Board and then take action to appoint a replacement. Mr. Eicher called for a motion to remove Tim McLaughlin from his position on the Moon Transportation Authority Board of Directors in accordance with Section 56.10(f) of the Municipal Authorities Act. Motion made by Mr. Gribben and

seconded by Mr. Vitale. All Supervisors voting yes, motion carried. Mr. Eicher said that we now have two vacancies on the MTA board. For the first vacancy, Mr. Eicher called for nominations for a term to expire the first Monday in January, 2017. Mr. Sinatra nominated Jeff Bussard, seconded by Mr. Hertzner. There were no other nominations. All Supervisors voting yes, motion carried. The second vacancy is for a term to expire the first Monday in January, 2016 to fill the unexpired term vacated by Mr. McLaughlin. Mr. Sinatra nominated John Hertzner, seconded by Mr. Gribben. All Supervisors voting yes, motion carried.

- c. Official Newspaper – Ms. Creese said that per the discussion at the reorganization meeting, we obtained the cost and circulation figures for the local newspapers. A memo with this information is in the Board's packet. After discussion and since the cost to advertise in The Allegheny Times is significantly lower than the Pittsburgh Post-Gazette or Pittsburgh Tribune-Review, the Board decided to continue advertising in The Allegheny Times.
  - d. Calendar/Ad for Public Meetings – For the Board's information, Ms. Creese distributed copies of the advertisement for upcoming meetings of the Township's boards and agencies for 2012.
5. Community Center Roof Repair – Mr. Eicher said that the first decision that the Board needs to make is whether or not to keep that building. If we decide to keep the building any longer that several months, we need to decide what to do about the roof. A committee comprised of all occupants of the Community Service Center was formed to look at several other possible sites and none were determined to be suitable. Ms. Creese said that the Municipal Authority prefers to stay in the Community Service Center. At the time the Library felt the Community Service Center did not meet their needs for size as well as the fact that, at the time, it was leaking. Some of the sites viewed met their needs but the library board did not like the location. Subsequently, the library board has indicated their preference to stay in the building. We now have bond money to repair the roof, which is still leaking. She explained why it is so difficult to make repairs to the roof. A lot of the holes are under the ductwork and the water migrates. Baker's report shows those difficulties. Mr. Petrocchia said that the roof is definitely a major problem. One of Baker's first call from Moon Township as Township Engineer was to look at a heat exchanger that had cracked and they have gotten repeated calls about HVAC equipment that has failed. There are 13 pieces of HVAC equipment on the roof—two of which have been replaced and the other 11 are in fair to poor condition and the ductwork is in really poor condition. It is a twofold problem. Ms. Creese said that every year she has been here in Moon Township we have needed thousands in unbudgeted money to fix the HVAC system. So we have put money into that building. The decision is what to do about the HVAC system as well as the roof as the repairs are integral. Mr. Eicher said that he is of the opinion that we need to get some plans together to fix the roof. Mr. Vitale said that the window to make a decision on where to relocate the library is gone. As a result, we need to replace the roof. Mr. Eicher said that in addition to the roof, we also need to look at the HVAC and we do not know what that amount will be. Ms. Creese said that we previously sat here before the Board a year ago and said that it would be \$250,000 to replace both the HVAC system and the roof. The Board questioned whether we were going to put that much money into a building that the tenants are not necessarily happy in. At the end of the day, even after the repairs are

done, we are still going to have other issues with the building and we will still be putting a lot of money into that building. Mr. Gribben said, based on what the library board has said, they feel they have a better chance of funding an expansion rather than funding building a new structure. It sounds to him that the library would like to stay. Mr. Eicher said that the library board is asking us two questions: Are you going to fix the roof and if so when? And are you will to work with the library board to explore an expansion? He does not think that we have a choice; we have to fix the roof. The only question is how we approach getting the work done. The Board discussed how to bid the project—either as one project or separately. Mr. Petroccia said that there are advantages to bidding them separately but they have to be very closely coordinated. However, it is a difficult job. Mr. Eicher said that another approach is to work with the Municipal Authority since they are in the building and have a vested interest in it. John Riley could act as the project coordinator. Mr. Petroccia said that whoever acts as project coordinator needs to have knowledge of both roofing and HVAC in order to make the project work well. Ms. Creese said that John Riley set up meetings around the first of the year with two HVAC consultants that she attended. She was very impressed with the first HVAC contractor and would recommend him as a project manager. However, his rate at \$155 an hour would bring the cost of the project back up to where it was. She would have to see what is in the agreement that the Township would have with the Municipal Authority. She is unsure as to how this relationship would work. Mr. Riley also arranged to meet with a roofing consultant which she did not attend. That person may also be a good project manager but she did not meet him; she only saw his qualifications on paper. After further discussion, the Board was in agreement that we need to look at the roof in conjunction with the HVAC. The next decision to be made is who will oversee the project. Ms. Creese said that she could not make a recommendation at this time because she is unsure what Mr. Riley or anyone else is being asked to do. The Board first needs to make a decision on who is going to prepare the bid specification—either Michael Baker based on updating the information they provided in the past or rely on one of the other consultants provided by the Municipal Authority or a combination of both. After discussion, Ms. Creese said that she would prefer to have the roofing and HVAC specifications taken apart. She does not have a problem with Mr. Riley having a role in this but someone needs to define what that role will be. She is not comfortable delaying this any further. She spent time with John Chorba at the meeting that Mr. Riley arranged along with John Scott and Jim Henkemeyer. Mr. Chorba impressed her as being very competent and is comfortable with him, although his rate is a little bit high. She cannot comment on the second man that was at the meeting. It is not going to be an easy project and not going to be cheap. Her biggest concern is to do it well. Mr. Petroccia said that Baker has a facilities group that has designed a lot of flat roofs. They have gone through a rigorous process on this roof. Baker can provide a good bid package. John Riley can meet with the Board of Supervisors if they so choose to discuss his role. The solicitors for both the Township and the Municipal Authority can work on developing an intergovernmental cooperation agreement. Mr. Eicher asked if it would be reasonable to have the bid specifications by the next workshop meeting for the Board's review. The Project can then be ready to go out to bid the first week in March and under contract by April. Mr. Eicher called for a motion to authorize Blaine Lucas to prepare an agreement for the services of Mr. Chorba at \$155 an hour to prepare the bid specifications and work with Mr. Petroccia in doing so. Motion made by Mr. Gribben, seconded by Mr. Hertzler. All Supervisors voting yes, motion carried.

6. Board of Supervisors Strategic Planning Session – Ms. Creese said that at the beginning of every year she meets with the Chairman of the Board of Supervisors to discuss setting the agenda and goal setting. She asked the Board how they wanted to approach goal-setting. Mr. Eicher said that one of the boards he served on, the Moon Township Municipal Authority board of directors, met up at Seven Springs. They took one single entire day to meet and come up with their goals and what they wanted to accomplish. He asked if the Board wanted to try to find a system to come up with such a session to discuss goals and objectives. Mr. Ziegler said that Mike Foreman of the Pennsylvania Department of Community and Economic Development would meet with the Board to come up with a system for setting goals if they chose to do so. He talked to representatives from Upper St. Clair and Sewickley about their methods of goal setting. Kevin Flannery, manager from Sewickley, has a form that he will provide to Mr. Ziegler that the Board can consider. The Board could conduct a roundtable-type of session and devise about five goals and prioritize those goals. Such a meeting would have to be advertised. An important thing about the goals is to make sure that they are attainable. Ms. Creese said that she would contact Mike Foreman to see if he is available to meet with the Board at next month's workshop meeting.
7. Board of Supervisors Quarterly Stakeholders Meeting – Ms. Creese said that the Board and staff frequently meets and receives input from a lot of our residents but not from major developers or from the Chamber of Commerce. The Board may want to sit down with representatives from the major developers and businesses in the University Boulevard district to discuss issues in a non-confrontational setting. She suggested that it could be done after the next workshop meeting. The meeting should only be attended by two of the Supervisors.
8. Marcellus Shale – Ms. Creese said that special counsel Gavin Robb was not in attendance at last evening's Planning Commission meeting. The Planning Commission was asked at their last meeting if they wanted to work on an overlay district and they responded that they did not. They felt it was not a good use of Township money while House Bill 1950 is still pending. Ms. Creese said that she put information in the Board's packet on a coalition of a number of municipalities that started in Robinson Township, Washington County. This group will be meeting at 10:45 a.m. on Monday. If the Board directs her to attend, she will go. But all the pertinent information is in the Board's packet.
9. Pending Meetings – Ms. Creese reminded the Board of the upcoming meetings including: ACTA Awards Luncheon on February 8 at which Moon Township will be receiving an award; the Airport Authority biannual meeting on February 6; and a breakfast meeting with Robert Morris University officials on February 20.
10. Additions, deletions or corrections to Township reports/agendas – Mr. Eicher said that it was his thought to invite John Riley to the upcoming televised Board of Supervisors meeting to talk about the increase in sewer rates. He is trying to hold them more accountable.

**Township Solicitor:**

Allegheny County Real Estate Tax Reassessment – Mr. Lucas said that the reassessment is a total muddle. Judge Wettick said that municipalities can use the 2011 assessment numbers for their 2012 budgets. Residents will have an opportunity to appeal their assessments so we will have a better idea of what our total assessment will be for 2013.

Polo Club – Mr. Lucas said that the Judge wants to finalize this matter and have the work finished. The day before the deadline, however, the attorney for the Polo Club said that they will not do the work. Mr. Lucas said his recommendation is to request a short hearing to reach some type of resolution. The Judge said that he will make them do the improvements.

Sica-Capwell Litigation – Mr. Lucas said that he has not taken an active role in this matter. The Tarquinio's have asked for a time extension and will be asking to rezone the property back to residential.

**Township Engineer:**

1. Beaver Grade Road/Thorn Run Road – Mr. Petroccia said that he had a bid specification put together last November and would like to go out for bid. The cost of doing the traffic signal and sidewalk work will be between \$100,000 and \$110,000. Mr. Eicher asked what the biggest component of this work entailed. Mr. Petroccia said that it is a lot of small items such as the striping, sensors, signal head, etc. He will send the Township a breakdown of the costs. He requested authorization from the Board to go out to bid. Motion made to authorize going out to bid on the Beaver Grade Road/Thorn Run Road intersection improvements made by Mr. Hertzler and seconded by Mr. Vitale. All Supervisors voting yes, motion carried.
2. Polo Club Stormwater Management Quote – Mr. Petroccia said that the stormwater pond had not functioned properly until the work was completed in 2010. After questions were asked by the Polo Club's engineer, it was determined that the openings in the outlet structure were too small based on two inspections and a review of the original calculations. MatCon Diamond quoted \$2,100 to cut the correct size openings. The Moon Area School District is considering paying half of the quoted amount.
3. Autumn Woods Landslide Update – Mr. Petroccia said that the hillside is barren. But with ½" of rain they had two small sediment traps that failed. The Pennsylvania Fish & Boat Commission, Allegheny County Conservation District and the contractor met on site. The contractor was cited with a summary warning to build a bigger sediment trap. Mr. Petroccia said that he will continue to inspect to try to keep the site as clean as possible. The Pennsylvania DEP and the developer have been absent. The DEP has ordered them to do the work in the winter.
4. Brooks School Sidewalk Update – Mr. Petroccia said that he has tried to get an appraisal of the two properties from which we need to get right-of-ways. According to PennDOT rules, we need to get the appraisals done before we can proceed. He

received a letter from PennDOT for a status update or the funds may be shifted somewhere else.

5. 2012 Roadway Improvement Program – Mr. Petroccia said that he has done about half of the bid specifications. He did not have a road paving list until today. We need to incorporate the list into the bid specifications. At this time of the year, it is always a guess as to the price of asphalt. He is recommending including the asphalt price index in the bid specifications. He thinks it will get us a better price and the risks are fairly low. The cost of asphalt is starting out much higher this year than last.
6. Kenny Ross Retaining Wall – Mr. Petroccia said that the retaining wall was started to be built a foot and a half closer to the building. The footer was removed and the wall will be built in the right place.

Mr. Petroccia said that in the Crosswinds Plan #1 there is one outstanding item on the performance bond and it is an issue he has not been able to resolve. When the developer had the plans approved, no sidewalks were approved on Santa Ana Drive and West Wind Drive. The utilities, due to some surveying problems, went in where the sidewalks would go if approved for construction in the future. Jim Henkemeyer does not want to release the performance bond and recommends writing the utilities a letter that they will be responsible for relocating the utilities if and when the sidewalks go in. The Board agreed to send the letter to the utilities. We will then release the performance bond.

**Comments from the Board:**

Mr. Eicher recommended we communicate to the library board what is happening with the Community Center roof. We should also discuss with them that we are willing to work with them on exploring the possibility of expanding the library. Ms. Creese said that we also need to inform them about what is permissible on that site. Mr. Eicher said that he agreed. While we want to try to work with them, we cannot violate our own ordinance. He would be agreeable to attending an upcoming meeting of the library board.

Mr. Vitale said that the President of Robert Morris University would like us to take a representative from the Pittsburgh Film Office on a tour of the Township, the Robert Morris University campus and the air base. He would be in contact with Ms. Creese to coordinate this tour.

There being no further business before the Board, the meeting adjourned at 10:33 p.m.

Respectfully submitted,

Janet L. Sieracki  
Assistant Municipal Secretary