

## **MINUTES**

The Workshop Meeting of the Moon Township Board of Supervisors was called to order at 7:00 p.m. with the Pledge of Allegiance to the Flag, Vice Chairman Jim Vitale presiding. Supervisors present: Jim Vitale, Frank Sinatra, Marvin Eicher and Andy Gribben. Also present: Jeanne Creese, Adam McGurk, Lisa Lapaglia, Dana Kasler, Chief Leo McCarthy, Mike Santicola, Garen Fideles, Mal Petroccia, Shannon Eisenreich of Robert Morris University, Bobby Cherry, Joseph D'Andrea, Lynn McCullough, Peggy Flasiak, Mary Jane Pantzis, Tom Arnold and Kim Lawrence of The Post-Gazette.

### **Public Comments on Agenda Action Items:**

Bill Czyzewicz of 108 Bradley Drive said that his concern is in regard to the parking lot that is to be built where the house was torn down on Bradley Drive. He is thankful to the Supervisors for their decision not to open Bradley Drive to the school district property. It has made Bradley Drive and Springer Drive much friendlier neighborhoods for the families there. As the Board knows, that area of Sharon Hill Manor is an older, established neighborhood with larger lots. The neighbors would like assurance that things will not change—that the decision that was made several years ago will stay in place. One of their concerns is about stormwater. The property does slope downhill and he would like to know what type of drainage will be installed. He would like to be sure that the trees planted in the islands will be high enough. He does not want to look out his window and see cars, the school or street lights. He asked the type of lighting that would be used. He requested that No Parking signs be installed on Bradley Drive once the project is completed. He understands that there is to be a hammerhead-type turnaround at the end of Bradley Drive. The neighbors would like to know a little more about that. They wondered if a small cul-de-sac would better serve the purpose. He asked if there would be a pedestrian walkway from Bradley Drive to the school. There is a gas meter in the bushes that was part of the house that is to be removed. He asked the process for its removal. He thanked the Board for their time and attention.

Adam McGurk said that all of the items that have been brought up are concerns. But this is why we have a zoning ordinance. All of those items will be addressed. There can be no access without an approved traffic plan and we do not have an approved traffic plan for access onto Bradley Drive so there will be no access. Sidewalks will be provided as required. There will be a hammerhead design for the end of Bradley Drive. Most of those items will be addressed when the plan is submitted for consistency with the zoning ordinance.

James Fuchs of 112 Bradley Drive said that his concerns are the same as Mr. Czyzewicz's. He has spoken to Mr. McGurk who relieved some of his concerns. When he moved into his home in 1960, Bradley Drive was a dead end with posts at the end providing no access to the school property. Then Superintendent Dr. Deep removed the posts for access to the kindergarten that was there. A gate was installed, which worked fine. But over time, the gate was continually left open and eventually removed. Bradley Drive was then used not only for students and buses, but for delivery trucks as well. This is what the neighbors do not want to happen.

Mr. Sinatra asked Mr. McGurk if he understands that the school cannot just open that access once the project is done. Mr. McGurk explained that we are talking about two plans. One plan has already been approved by the Township, which is the school being built now. That plan calls for a dead end at Bradley Drive with an earthen mound. We can assure the residents that the end of Bradley Drive will not be reopened to the school. The second plan is based on what

we have heard (that the school district is interested in buying property on Bradley Drive to construct a parking lot). We have not received any plans for that yet. We have had zoning inquiries but there will be no access there to Bradley Drive unless a traffic plan is submitted to the Board for their review. At this point, that has not been done. Mr. Sinatra said that he made a phone call to Mr. Scappe today to find out what is going on. Mr. Scappe assured him that the school district has no intention of opening Bradley Drive. They will do everything possible not to upset the neighborhood.

Mr. Eicher said that the lot that is being purchased by the school district is on Bradley Drive. Mr. McGurk said that was correct; it is right behind Bob Evans Restaurant. Mr. Eicher asked if that was the case, does the school district not have the right to access it from Bradley Drive. Mr. McGurk said that if the structure is still used as a house, the answer is yes. It is zoned C-2, but its use is residential. By tearing down the house, they are abandoning that use and abandoning all rights to that access on Bradley Drive. There will be a 40' buffer all along Bradley Drive. The driveway will have to be removed if they build a parking lot. Once the middle school is torn down, that will also be one large parking lot. So it will be a parking lot emptying into another parking lot. Please also remember that this parking lot is not an approved plan. The school district still has to submit plans to the Township. They will be seeking a grading permit, which will be reviewed by the engineer and himself. All the zoning and grading requirements will have to be addressed.

Peggy Flasiak of Rosement Drive said that she is here to seek enforcement of the cat law. She gave to Chief McCarthy seven photographs of the feral cats she caught on her property. She would like to know what is going on with the enforcement. Mr. Sinatra said that he did some investigation for Mrs. Flasiak. Robinson Township and Kennedy Township use a man named Rob Gosser, who works at the Humane Society. His phone number is (412) 321-4625. He will respond and set traps. This is done at no cost, but the response is not immediate. This is an alternative that may be considered to her trapping the cats and calling the police to pick them up.

Chief McCarthy said that we have captured seven cats since January 1 through February 15. Mrs. Flasiak has caught them in her private cage and his officers have picked them up and brought them to the station. Animal control then picks up the cats at the station. An extra fee, in addition to the monthly fee for animal control, is assessed for picking up the cats. Mr. Santicola said that his office has drafted an ordinance on this matter containing as many controls as possible for the Board's consideration.

Mary Jane Pantzis of McIntosh Drive said she does not believe the school board. She would like to see a hillside at the end of Bradley Drive. Mr. Eicher is correct. She feels that they do have a right to access Bradley Drive from that property and doesn't know how we can stop it. She wondered why there was no public hearing regarding this property before it was bought. Mr. Santicola said that the school district has not submitted anything yet. Mr. McGurk said that there will not be a public notice regarding this property. There is no requirement that the school district notify the public when they are buying property. It does not involve the Township. Mrs. Pantzis asked if it is residential property or commercial property. Mr. McGurk explained that now it is commercial property but is being used as residential; it is grandfathered into the ordinance as a legally non-conforming use. Mrs. Pantzis asked, with regard to McIntosh Drive, were the deeds sent out to the property owners at the end of McIntosh Drive. Mr. Santicola said that he will be making a report on that.

**Township Management:**

**Public Safety Update:**

Winter Weather February 2010—Ms. Creese said that we had some snow in February. That has been the nature of the operations in Moon Township for the last two weeks. She wanted to acknowledge not only the Public Works Department but also the majority of the other departments as well. She commended the Public Works Department; it was a huge effort. She also complimented all Public Safety personnel as well as the administrative staff. She felt that the board needed an update on the cost of that snowstorm. She will have Lisa Lapaglia give the budget impact. Most of our line items are still within budget. But some are at the point where if we continue to get snow, it will have an adverse impact. Ms. Lapaglia said that our biggest items will be the salt budget for this year. With the major storms that we have had, we did not use a lot of salt. But since then, we have used salt to maintain the roads and keep them safe for the public. We have spent this year so far on salt approximately \$130,000. Our budget this year was \$245,000. We have two invoices outstanding totaling \$11,000. We have ordered another 2,000 tons of salt, which is another \$105,000. So as we stand today, we anticipate that we will be about \$1,000 over our budget for salt usage this year. When we receive the 2,000 tons that we have ordered, we will have full salt bins. We will curtail any more ordering for this season unless absolutely necessary. In going forward, we do not know what will happen in the fall. The other item that is affected is the overtime that we have spent and used for public works—both the Road Department and Parks Department. She cannot say that we will be over budget in wages, as we do not know what the future will bring. We will not know that until sometime in September. Ms. Creese said that, all things considered, it was a devastating snow in terms of impact on residents. We had residents without power that we addressed in terms of emergency management by setting up warming shelters. The first heavy snowfall did not really impact our salt usage as we would be plowing it off. However, the subsequent snowfalls did require the use of salt and impacted our budget. She would like to discuss the method we will be using to try to get some of this money back. In the Board's packets in information for their further review, which she highlighted. This is the first documentation that we are turning in to Allegheny County to go to PEMA and FEMA to seek reimbursement. As of now, we have no guarantee that we are going to get any reimbursement. She and other staff members attended a webinar with PEMA and FEMA representatives. They advised us that they are going to allow 48 hours worth of reimbursement for the municipality. We are allowed to pick either of the snowstorms and pick the highest 48 hour period from either event. The highest cost to Moon Township came in the initial storm as it occurred over a weekend. She explained what PEMA and FEMA would give a municipality. We will submit for overtime labor, which is the only labor costs that can be submitted. We can also submit the cost for our equipment, the operation of the warming center and our Swift Reach program. The grand total for which we can submit for the 48 hour period is \$84,732.07. This is only the pre-qualification stage. If everything goes as planned, we should get something near to that amount back; but again that is no guarantee. This all starts with the initial declaration of emergency that allows us to do certain things, which she explained. If the Board saw the special edition of the newsletter go out, it contained safety information for residents about winter emergencies.

She also wanted to make sure that the Board was aware that another thing that had a big impact on Township operations was the fact that we also lost power here in the

municipal building and Public Safety Building (the Police Department, dispatchers and Fire Department). The power remained out for several days. This is where we would normally have had our warming center. The generator that is currently in the basement of the Public Safety Building kicks on for emergency power but it was not sufficient to operate everything in that building. We then moved to the Carnot Fire Station for our warming center. We used Swift Reach to communicate that to residents. We also had a problem there when the power went out at Carnot and we had to use generators. It is planned for this year's capital budget to replace the generator at the Public Safety Building. The new generator will be more powerful and prevent this from happening in the future. This is important to know in light of this recent disaster. We are using State contract to make this a cheaper project. Mr. Petroccia will talk about this generator further during his report. Ms. Creese answered questions from the Board on the handling of various aspects of this emergency. Mr. Vitale said that he has heard nothing but positive comments about Moon's handling of this emergency. He said that the staff handled it very well.

**Police Department:**

Feral Cat Enforcement—Chief McCarthy said that he wanted to give a report on the house he visited. He visited with the neighbor of Mrs. Flasiak to hear her side of the story. The neighbor, Lori Falbo, invited Chief McCarthy to inspect her home, which he did. He said her home was very clean and free from odors. For many years, Ms. Falbo worked at an animal clinic and rescue facility. She discussed the issue of the feral cats with a local veterinarian. She commenced a capture program whereby she captures the cats in a cage. She then takes them to the veterinary clinic to be spayed or neutered, vaccinated, and examined for any other feline ailments at her own expense. She has captured 16 cats in this manner. She showed Chief McCarthy all the correspondence she has on her computer from the Allegheny County Health Department. The Health Department inspected her home and found no violations or nuisances. The Health Department actually thanked Ms. Falbo for her good deeds. He also spoke with a representative from Animal Friends who informed him that they also do trapping. So there are some other resources to trap these feral cats. He informed the Board that there is a national organization (Alley Cat Allies) that organizes all over the United States against communities that are looking to enact ordinances to capture these cats and put them down. So there are two sides to every issue and he wanted to be sure that the Board heard both sides. There are similar incidents in other areas of the Township. Chief McCarthy said for Mrs. Flasiak to continue to call the Police Department for assistance. He thanked the Board and left the meeting.

**Planning Items:**

RMU / Township Entrance Signs—Mr. McGurk said that Shannon Eisenreich of Robert Morris University is in attendance to answer any questions that the Board may have. We distributed to the Board copies of the revised drawings of the proposed signs. Ms. Eisenreich said that on the first sign, the placement of Robert Morris University and Moon Township was reversed and enlarged. On the second sign, it was enlarged a great deal more and the placement of their standard logo was rearranged. Mr. McGurk said that we would like to get closure for the university on this matter so that the signs can be ordered and installed. Mr. Sinatra said that he prefers the second version as Robert Morris is a part of Moon Township; Moon Township is not a part of Robert Morris. Mr. McGurk said that technically the locations for the signs are within PennDOT's right-of-way so PennDOT controls the approval to put it on that land. But the Township's zoning

ordinance controls signage, the Board of Supervisors does have the ability to sign off on special signs such as these. Mr. Santicola said that a motion would be appropriate. Mr. Sinatra made a motion that the Board accept version no. 2 of the RMU sign. Motion seconded by Mr. Eicher. All Supervisors present voting yes, motion carried 4-0. Ms. Eisenreich thanked the Board and left the meeting.

Mooncrest Community Center Addition / HARB Request / Certificate of Appropriateness—Mr. McGurk said that Dave Meinert and Lora Dombrowski have been working with Sister Rene for an addition on the Mooncrest Community Center. The proposed addition is 23' x 35' with a 23' x 12' deck on the back. This will allow the Felician Sisters to offer additional services to the children and residents of Mooncrest. The project's estimated cost is about \$150,000. Sister Rene is pursuing the funding through other sources. Since this is in the Mooncrest Historic District, any additions to any of the buildings require approval by the Board of Supervisors. The HARB Board has recommended that this be approved—specifically, the application for the Certificate of Appropriateness to make these revisions to the building. This will be an action item on the Board's regular meeting agenda next week.

Tarquinio / Wegman Rezoning—Mr. McGurk said that this pertains to 1521 Coraopolis Heights Road. It is for the same property; however, there are two separate applications. He will discuss them separately. Regarding the rezoning, the applicant has requested to change it from its current zoning, which is R-1A Residential to C-1, Neighborhood Commercial. The applicant has been before the Planning Commission. The Planning Commission has recommended that this plan be denied. The plan they showed the Planning Commission was for an assisted living facility. However, a rezoning opens it up to all uses permitted within the C-1 district. The public hearing started at the last meeting. There was no testimony given and the hearing was continued to the March meeting. It will be on the Board's agenda next week. Regarding the land development plan, this is a four-lot subdivision. They will be constructing four single-family homes on this corner lot of about four total acres. From their design and construction they are single-family homes. But the applicant has stated they will be used for group residences, which is permitted within the R-1A zoning district. The plan was in front of the Planning Commission last evening, but the applicant was not. Mr. McGurk said that he reviewed the plan with the Planning Commission. There were several outstanding issues from the Township's and engineer's review letters—nothing that we think they could not address. But the applicant was not there and not able to address those comments with the Planning Commission so the Planning Commission recommended that this application be denied because of those outstanding issues. This is an application that will be on the Board's agenda next week. It will be scheduled for after the public hearing for the rezoning.

2009 Planning Commission Annual Report—Mr. McGurk said that the 2009 Planning Commission annual report was also discussed by the Planning Commission last evening. A copy has been distributed to the Board of Supervisors in a recent packet. The Planning Commission reviewed the annual report and made a motion to submit it to the Board of Supervisors as the annual report of the Planning Commission. If the Board has any questions, they can contact him. It is also on file for anyone who wants to look at it.

2010 Comprehensive Plan Update—Mr. McGurk said that this was the introduction meeting for the Planning Commission on what we presented to the Board last month. They reviewed comprehensive planning and what the MPC requires us to do. They reviewed

what is required to be in a comprehensive plan, went over the pre-assessment strategy and schedule to be used over the next few months and the scope of work for the plan. After that, they reviewed the 2000 comprehensive plan goals and objectives to give the Planning Commission an idea of those goals and objectives. We have the infrastructure and community facilities discussion planned for next month. If anyone would like to attend, he would encourage that.

**Parks & Recreation Items:**

American Cancer Society Relay for Life / Request to use Moon Park—Mr. Kasler said that this is planned for the weekend of June 5 – 6 (Saturday and Sunday). Mr. Cherry is in attendance if the Board had any questions. He has no problem recommending approval again for this season. The relay would be held in the office parking lot area as it was last year. Per R-7-2010, there are fees involved which can be waived by Ms. Creese if the Board had no objection.

5K run/walk for Moon Public Library—Mr. Kasler said that he received a request from a high school senior who is doing his senior project. He is requesting to use Moon Park on March 20 hold a cross-country 5K using that parking lot area and trails. The money he raises would go to benefit the Moon Township Public Library. The participants would be crossing the road so he would have people there to control the traffic. Mr. Kasler said that he would again recommend waiving fees and allowing this event in the park.

Auditorium use by Parks & Recreation Department—Mr. Kasler said that he sent Ms. Creese an email on this matter. His department used to have a karate program in the auditorium prior to its renovation. He still does not feel it would be appropriate to have it in there, but there is no room to hold this program at Robin Hill, which is at capacity. He has contacted the library about using the Sky Room but was told it is rather full now. He needs to have a space for a consistent schedule. He has also contacted the school district countless times to use their facilities but to no avail. He feels it is incumbent on his department to be able to offer a variety of classes. His goal is to start using the auditorium for classes that will not have an impact on the room. Obviously, no food or drinks would be permitted. Ms. Creese said that this needs to be a decision from the Board. When she arrived here, the policy (although not a formal policy) was that nothing was to be held in that room. However, she and Mr. Kasler thought it could be tried on a very supervised basis. The room has already been used for several library events. She thinks we need to look at doing this, given our lack of space elsewhere. Mr. Kasler said that the classes in the auditorium would be strictly adult classes. After discussion, the Board did not see a problem with trying the use of the auditorium for adult classes with supervision. It can then be re-evaluated later.

Clearview Credit Union Agreement—Mr. Kasler said that he has a draft to extend to Clearview Credit Union for sponsorship and naming rights for the Board's review. Clearview has offered to donate a total of \$100,000 to the Parks Department over a ten-year period. Part of the donation will be used for construction of a new shelter in the area of the old Venus Shelter. The additional funds would be used to extend their sponsorship of the Independence Day celebration for the ten-year period. A motion to approve the final agreement will be on the regular meeting agenda.

**Pending Appointments:**

Ms. Creese said that she wanted to make sure the Board was aware that there are still vacancies on several boards. The Board may have also seen the resignation of a Library Board member, which is still pending the acceptance from the Library Board. The other vacancies were not addressed at the reorganization meeting. There are specific qualifications required for appointment to the UCC Board of Appeals.

**Scheduled of meetings:**

Ms. Creese said that the Board needs to schedule a meeting with the Library Board as well as a follow-up meeting with the police labor counsel. The Board scheduled the meeting for March 8 at 5:30 p.m. Chairman McLaughlin had requested to meet with the Parks Board the same date as the Library Board. However, the Parks Board has already provided to the Board of Supervisors their priorities for Moon Park Phase II construction with cost estimates and do not have anything new to add. If we need to meet with the Parks Board, a meeting with all three cannot be achieved in the same evening. The Board decided to delay the meeting with the Parks Board. The meeting with the Library Board and labor counsel can still be held on March 8. Ms. Creese said that the meeting with the Allegheny County Airport Authority is scheduled for Tuesday, March 30, at 6:00 p.m. at the airport.

**Regular Meeting Agenda Items:**

Ms. Creese said that there will be three bid awards on the regular meeting agenda for Board action—the July 4<sup>th</sup> fireworks, the 2010 Road Program and the miscellaneous Public Works equipment that was for sale on Municibid. The fireworks bid is recommended for Zambelli. Mr. Petroccia will discuss the Road Program bid during his report. We do not yet have a list of all the Public Works equipment bid awards but will have it for the Board prior to the regular meeting. Mr. Sinatra said that he has a correction to the minutes of the February 8, 2010 special meeting. What is not listed in the minutes is that the Board went into an executive session after the meeting. Nor was it stated why there was an executive session. There were no other corrections. Mr. Sinatra questioned if any discussion was held during the executive session regarding the make up of the negotiating team and if, in fact, that should have been done in public. Mr. Eicher said that the discussion focused on strategies for labor negotiations. Mr. Santicola said that he would recommend that such a discussion be held in executive session. Mr. Sinatra said that he would like it noted that there was an executive session.

**Township Solicitor:**

Ordinance Codification—Mr. Santicola said that as he read through the final draft, he is finding some questions and problems. He asked Ms. Creese if there is anything she thinks we should be doing at this point. He asked if department heads made any suggestions. Ms. Creese said that all department heads were required to have their comments in by the end of January, which they did. All department heads' comments were sent to Keystate. There are a few department heads that require meetings with Keystate to answer some of the questions. We rendered to writing all of the comments and sent them to Keystate. She recommended that Mr. Santicola send all of his comments or questions to Keystate in writing as well so they can respond back.

Moon First / Wal-Mart—Mr. Santicola said that he forwarded the latest status report to the staff. There are ongoing negotiations and the lawyers are still trying to pursue a settlement

without proceeding to the Commonwealth Court level. That is the status of the official litigation. There is a right-to-know issue pending, which he feels is more appropriate for discussion in executive session.

Proposed Cats as Nuisance Ordinance—Mr. Santicola said that he has prepared a draft ordinance for the Board's review. He did receive information from the staff and Chief McCarthy on what is being done about cats to date. The Board will have to make a decision on whether or not to adopt the proposed ordinance.

Mr. Santicola said that he also prepared a draft resolution to update the Township's current resolution on meeting procedures and agenda preparation. He asked if the Board had an opportunity to review that draft. The Board is open to make any additions, suggestions or corrections. This updates a resolution enacted in 1987.

Forest Glen / McIntosh Drive Emergency Access – Garen Fideles of Mr. Santicola's office said that last month the Board asked that they look into what was going on with the ownership of the strip of land between McIntosh Drive and Forest Glen Condominiums. He looked into it and the Township did pass an ordinance in 2001. His findings are detailed in his memorandum to the Board. The Township had a right-of-way at the end of McIntosh Drive over to the Forest Glen property. For whatever reason, that right-of-way was not recorded by the Township in the courthouse. A right-of-way is not an actual ownership; it was just for the use of the Township to go over that portion of the land. The Township vacated that right-of-way. What that means is that, technically, the Township never owned that property to begin with. In the 2006 minutes, it reflects that the Township Road Department did, in fact, place stones in that strip of land. There is no denying that the Township put the boulders there. Looking back on it, they put the boulders there and trespassed onto those people's property. However, as it is now, the Township does not own that land. In order for the Township to go in and remove the boulders, they would have to get permission from the current owners. If the Township did remove the boulders, they would be trespassing as they would be going onto private property. The land is owned by the last property owners at the end of McIntosh Drive on the right and left sides. Mr. McGurk said that the Township does have a water and sewer line running through that easement so the Township has the right to maintain that easement.

### **Township Engineer:**

Mr. Petroccia said, regarding the McIntosh Drive issue, he mentioned to Mr. Eicher last fall that there is another way to get out of the Forest Glen property. There is a point where Forest Green Drive comes close to the Polo Club's Rider Way. They are about 100' from each other. It is essentially possible to create a "back door" between Forest Glen and the Polo Club. We need to look at the technical feasibility but the elevations look good. We would have to look at cut-and-fills and whatever utilities are there but it is possible. It would create another access for both densely populated neighborhoods.

Cherrington Community Center Roof Replacement and Snow Load Inspection—Mr. Petroccia said he received authorization to start working on that bid specification at the last meeting. He has developed a scope of work and is working on the specifications and design. The complete specification for the roof replacement should be done in about three weeks. He also did a snow load inspection. Without really knowing how the building was built and knowing that it was built in several different additions, he took some very

conservative assumptions. On the roof, the wind blows the snow off. So being up higher, it did not get the full 24" of snow that the ground did. The library roof should have been designed for 25 to 30 lbs. per square foot which would have accepted that load. They looked for and found no evidence of stress on the structural members inside.

2010 Road Program—Mr. Petroccia said that there was one minor addendum. There are 12 potential bidders for a Monday, March 1, bid opening at 10:00 a.m. He will have a recommendation of the lowest responsible bidder for the Board of Supervisors meeting on Wednesday, March 3.

Autumn Woods Landslide and New Detention Pond—Mr. Petroccia said that he talked to L. Robert Kimball. At the last meeting, he mentioned that they had an argument with the DEP about whether the wetlands at the bottom of the landslide were real wetlands or just trapped water because of the landslide. They had gone to the Army Corps of Engineers and requested that the Corps take jurisdiction. Apparently, the Corps is considering taking jurisdiction because they have asked for additional information and expects to make a decision in the next month. That will determine what permits will be necessary.

Emergency Generator for the Public Safety Building—Mr. Petroccia said that he has been working with Chief Belgie on that. Chief Belgie had some comments to which he responded at the end of January. He has two sets of specs; one is a materials spec where we can just buy the larger pieces of equipment through the Costars program. As it is contemplated now, the Public Works Department would put in the concrete pad and conduits. The cost for the electrical contractor would be less than \$10,000 which could be done with three quotes rather than full bids. This would keep the costs down significantly. Ms. Creese said that this is being done through the Department of General Services through Costars. It is a somewhat different program than police car purchases or how we purchased our copiers. We prepare the bid specifications and submit the bid specifications to the Department of General Services. This is the specifications for the generator and transfer switches that Baker prepared. They are then made available to GSA pre-certified vendors.

There being no other regular business before the Board, Mr. Vitale called for a motion to go into executive session. Motion made by Mr. Eicher, seconded by Mr. Gribben. All Supervisors present voting yes, motion carried 4-0.

Respectfully submitted,

Janet L. Sieracki  
Assistant Municipal Secretary