



**Moon Township  
Parks & Recreation Department  
Bid #1-454-2017**

**FIREWORKS DISPLAY**



**BIDS DUE NO LATER THAN  
February 23, 2017 @ Noon**

# INVITATION TO BIDDERS

## BID # 1-454-2017 FIREWORKS DISPLAY

- Sealed bids, with bid number noted on the outside of the envelope, will be received by Moon Township (hereinafter referred to as the “Township”) at:

Moon Township  
1000 Beaver Grade Road  
Moon Township, PA 15108  
Attn: Township Manager

until **February 23, 2017 at Noon** at which time all bids will be publicly opened and read aloud in the presence of those interested.

- If vendor is aware of alternate solutions that do not meet the attached requirements, the vendor must notify the Township Manager ***no later than 3 working days*** before the bid opening date to request a revision to the requirements. The Township Manager will determine if an addendum revising the requirements will be issued or if postponement of the bid opening is necessary.
- The Township reserves the right to accept or reject any or all bids and waive formalities. Any objections to the specifications/requirements as set forth herein should be filed in writing prior to the bid openings.
- The bid will be awarded, if it is awarded, to the lowest responsive, responsible bidder.
- Please note that all pages must be signed at the bottom in order for your company to be considered.
- No faxed or e-mailed bids will be accepted.

Dawn Lane  
Township Manager

**Please e-mail Township Manager Dawn Lane @ [dlane@moontwp.us](mailto:dlane@moontwp.us)  
with any questions.**

**VENDOR NAME:** \_\_\_\_\_

# VENDOR RESPONSIBILITIES AND REQUIREMENTS

**Bid #1-454-2017**

**Bid Item: Fireworks Display**

The Township wishes to solicit a qualified, licensed, and/or registered Fireworks Display Vendor for the Fourth of July Celebration at Moon Park. The vendor must have at least five (5) years' experience in providing fireworks and pyrotechnic displays. The date and time shall be July 4, 2017 at 10:00 PM; however, the vendor must also agree to be available for a rain date agreed upon by both the awarded vendor and the Township. Each vendor must provide a separate cost for the rain date in addition to the base bid. The Township is accepting bids for the July 4, 2017 fireworks display, with options for the July 4, 2018 and the July 4, 2019 fireworks displays. **Vendors must bid on all three (3) years.** The Township reserves the right to award a contract for all three (3) years, or for a lesser number of years.

The following aspects will be considered in review of submitted bids:

**Length:** The length of time for each event shall be a minimum of twenty (20) minutes and a maximum of twenty-five (25) minutes with no more than five (5) seconds between shots.

**Fireworks:** The fireworks at any and all events will be fired at least 1,000 feet from any spectator area. The show must be preloaded and preferably electronically fired. The display shall include a distinct opening and an even more distinct finale which should be in accordance with the musical build. Music and amplification will be provided by the Township. Shells used in the display shall range from 2-12 inches in size and include low level fireworks. The vendor will submit the number and size of all shells to be used. The vendor will also be responsible for acknowledging and abiding by all local, County, State, and Federal laws, regulations, and ordinances that apply to fireworks displays as well as the National Fire Protection Association Code 1123 for Fireworks Displays. All permits and licenses required for the production of displays must be obtained thirty (30) days prior to the event.

1. The vendor shall provide three (3) references from public or private entities, with a contact person, address, and telephone number for whom a similar service has been performed within the past eighteen (18) months.
2. The vendor shall provide a visual aid such as a diagram, video, etc. to clearly set forth the choreography of past shows and possible ideas/examples for our events.
3. The vendor will be responsible for all loading, unloading, setting-up, breaking down, etc. of all equipment used for the display.

**VENDOR NAME:** \_\_\_\_\_

4. The vendor will be responsible for cleaning a 250-foot radius of the area in which it operates during the event, and this area must be thoroughly cleaned immediately upon the conclusion of the event. Furthermore, the vendor is responsible for filling any holes caused as a result of the display.
5. Within 20 days of the award, the vendor will furnish a 100% Performance Bond, guaranteeing performance of the contract, posted with a surety incorporated in the United States and authorized to conduct such business in the Commonwealth of Pennsylvania naming the Township as the obligee. Such performance bond shall be subject to the review and approval of the Township Solicitor with respect to the form, source and sufficiency of the same.
6. The awarded vendor shall procure and maintain adequate insurance in an amount of at least \$500,000 per occurrence and \$5,000,000 aggregate (the "Insurance") to protect it from claims for damages because of bodily injury, including death, and from claims of damages to property which may arise both out of and during its operation of the fireworks display. The successful vendor shall file a certificate of insurance and policy endorsement(s), in a form acceptable to the Township Solicitor, which certificate and policy endorsement(s) shall state: (A) the amount of the Insurance coverage; (B) that the Township is an additional insured on the Insurance; and (C) that the Township shall be given prior written notice of cancellation of the Insurance as follows: (1) at least ten (10) days prior written notice for nonpayment of premium; and (2) at least thirty (30) days prior written notice for any other reason.
7. The vendor will get approval from the FAA to shoot in airport area, and provide proof of the approval to the Township at least thirty (30) days prior to the event.
8. The vendor will be responsible for providing all safety equipment, tools, and materials involved in the execution of the fireworks display, including but not limited to mortar racks, containers, sand, lumber, stakes, etc. Consequently, any damages or injuries incurred during the execution of the display will be solely the liability of the vendor.
9. The vendor shall be responsible for providing approved, operational fire extinguishers of the appropriate classification, and they shall be accessible and in plain view from the time the fireworks arrive on site until all fireworks are completely removed from the site.
10. The vendor shall be responsible for the removal of all materials and shall complete a walk of the entire fallout zone of the fireworks site at the conclusion of the show to ensure that all exploded shells are removed and any unexploded shells are properly handled.
11. In the event of a cancellation or rescheduling, the vendor will bear the burden of any costs, personnel expenses, etc. and the Township will not be held responsible for reimbursing the vendor's costs and expenses. An agreed upon rain date will be determined.

The Township reserves the right to reject any or all bids and to waive any defects or irregularities in the best interest of the Township.

By signing the bottom of each page, the vendor agrees that it can fulfill all requirements stated herein if and when the contract is awarded.

**VENDOR NAME:** \_\_\_\_\_

**BID FORM**

**Bid #  
1-454-2017  
Fireworks Display**

**This completed form must be included in the submitted bid package**

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**Legal Name as registered with Commonwealth of Pennsylvania**

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**Vendor**

**Federal ID #**

**Date**

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**Authorized Representative Signature**

**Printed Name**

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**Address**

**Phone**

**Fax**

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**Email Address**

**Company Website Address**

**BY SIGNING THIS PAGE VENDOR AGREES THAT ALL ABOVE STATED INFORMATION IS TRUE AND CORRECT.**

**VENDOR NAME:** \_\_\_\_\_

**BID FORM**

**Bid # 1-454-2017  
Fireworks Display**

	JULY 4, 2017	JULY 4, 2018 (TOWNSHIP OPTION)	JULY 4, 2019 (TOWNSHIP OPTION)
FIREWORKS DISPLAY CONSISTENT WITH VENDOR RESPONSIBILITIES AND REQUIREMENTS	\$ _____	\$ _____	\$ _____
ADDITIONAL RAIN DATE COST	\$ _____	\$ _____	\$ _____

**Bidder must bid on all three (3) years, but Township retains the right to award a contract for all three (3) years, or for a lesser number of years.**

**VENDOR NAME:** \_\_\_\_\_